

Directors Annual Report FY July 2024-June 2025

Facility Updates:

- In the Fall, Halstead Plumbing installed a second sump pump in the basement, as well as sealed the storm drain pipe. The basement has not flooded again since! As of 2025, on rainy days, the sump pump continues to flush the water out and then it pumps back in through the drain outside of the library. Middleport DPW is looking into sending a camera into the road drain to see what other alternative options are available in collaboration with the Board.
- Monroe Extinguisher completed their annual inspection for \$528.00 in the Fall.
- In November, David from DTV Construction removed the old concrete stairs behind the library and installed the new steps/railing. This construction was completed from a NYS Construction Aid Grant.
- The library's Community Room TV was upgraded thank you to a donor from Williams estate. The old TV was donated to a local community group.
- The library welcomed a new handyman in December/January, Don to complete facility maintenance projects as needed!
- On 12/5, the furnace was serviced by Drum Oil and the filter was replaced.
- In February, Mark Schwartz installed new Community Room door upstairs, this project was completed through a NYS Construction Aid Grant.
- New Circulation Desk chairs were purchased for the Staff and in the Director's Office.
- Angelina contacted Middleport DPW about library trees in-front of the building. The library has been added to their list about trimming back the trees. It's blocking the building as well as getting close to the power lines.

Library Visitors!

- From July 2024 through June 2025, the library saw 14,212 patrons come through the doors to use library services! June of 2025, the library saw 500 more patrons than June of 2024! The Staff are so happy to see everyone visit and use the library as a resource and be an active, integral part of the community!

Library Card Holders:

- *2,312 patrons have a registered Royalton Hartland Community Library Card!* Before RHHS students graduated this year, the library partnered with Kelly Cousins their school librarian and signed the seniors up with library cards! The library hopes to partner with more teachers and educators in the next school year and provide support various support services for them.

Budget & Finance:

- From the school district, the library received \$120,000 for operational costs.
- The Friends of the Library sponsored funding for various presenter fees, prizes for Winter Reading and Summer Reading, as well as passes to the Rochester Museum & Science Center, Aquarium of Niagara and the NYS Empire Pass and book prizes for 1,000 Books Before Kindergarten program!

- The Nioga Library System sponsored \$400 for Summer Reading, as well as awarded the library two Mini-Grants for Youth Services and Adult Services. This helped the library integrate a new 1,000 Books Before Kindergarten program, as well as the start of a Library of Things Collection! The library has resources for patrons wanting memory care kits, a sound machine, as well as families being able to start their children in an early-literacy program before kindergarten!
- From closing out the NYS Construction Aid Grant in 2023, the library was awarded \$6,574 for the construction projects that were completed. The library is awaiting to see the funding for the construction grant submitted in 2024.
- Utica Insurance gave back to the library rebate checks \$633.45 and \$389.02.
- The library did not renew their Ancestry subscription and allocated the funds to more programming. Family Search is available for patrons looking for a genealogy resource!

Circulation:

- Physical items: 13,542 circulated
Digital Item including Libby & Hoopla: 4,305 checkouts

Collection Development:

- Library staff started undergoing a collection management project of evaluating 5,000 materials sent by a Nioga list of items that have not circulated in a long time/are not in good condition. With this weeding project, Angelina will be adding more new books to the collection, purchasing purchase request items from patrons, and reaching out to the school district about curriculum materials Faculty/students may want or need. As well as shift collections around in the library for more patron visibility and dynamic shelving.

Personnel:

At the end of April, RHCL welcomed new Staff members! Library Clerk, Kari Owen and Senior Library Clerk, Abby Lemke joined the team late April of 2025.

Public Services:

- Since November, the library has started holding more programs monthly averaging 14-20 programs a month for all ages! Some popular attended ones include Family Storytime, a program for early readers dedicated to early-literacy and connecting with other families. Adult Craft Nights are hosted monthly as a recreational, social hour. Tech-Help is provided from Cornell Cooperative Extension Orleans, as well as Nioga Outreach Librarian, Sara to tech assistance to patrons with their devices. Two book clubs are offered through the month, take & make crafts are available for kids, teens meet once a month and more! Registrations have been filling up for programs and open on the 20th of each month to allow patrons equal opportunity to sign-up.
- Outside Meetings have been increasing at the library, as well as one-on-one tutor sessions. Various community groups have reserved the Community Room for meetings including Middleport Travel Group, Middleport Beautification Committee and Diversified Rehab

Services for speech pathology. Outside tutors meet downstairs in the children's room and sit at the table for learning.

- The library's display case has been brought back! Various non-profits and community members can reserve the display case for a month to display group information, show their artisan work and more!
- 1,000 Books Before Kindergarten has grown! 20+ patrons are signed up and participating in the program. When children complete the program, they will be recognized and awarded with a certificate signed by all library Staff congratulating their reading efforts!
- This is the first year the library has done Summer Reading for all ages including children, teens and adults! The library has 100+ patrons participating in this year's Summer Reading program. The library thanks all the donors Tops in Medina, Niagara Kraze, Chop Shops Pizza and Village Pizza for donating prizes to the Summer Reading program!
- Outreach and partnerships have grown! This past year, the library attended various events at RHES Elementary school, did Storytime's monthly with Bergamot Montessori school, attended Middleport Beautification events, invited organizations into the library to present various topics, hosted a donation drive for Niagara Hospice House and partnered with various community groups and first responders to bring the library's Summer Reading Kick-Off into the community! Next year, Angelina would like to reach out to local pre-schools about hosting a Pre-School Open House where representatives from the pre-school can be at the library and speak to families looking for information on pre-schools for their kids.

Planning for the Future:

Angelina hopes to apply for more grants to add more special items to borrow into the collection! Staff would like to see the Library of Things Collection grow, offer more kits and STEAM topics, get Vox/Wonderbooks and more. The library would like to hear more from the patrons about services they want or need and plan on developing a community survey that will be physically available, as well as digital and have a prize raffle available for everyone who completes the survey!

THANK YOU!

Thank you to all our library Staff, Board of Trustees, Friends of the Library and community partners for all that they do in making the library a welcoming resource for all. We look forward to what year 2025-2026 brings at the library!

Sincerely,

Angelina DiMascio, Library Director

