

Royalton Hartland Community Library Board of Trustees Special Meeting

December 16, 2024

Members present: Keith Bond, Linda Pickreign, Michele Smith-Link, Diana Bragg, Margaret Allen, Director Angelina DiMascio. Members excused: Carole George, Regina Brown, Richard Crafts, Katherine Henninger

1. President Michele Smith-Link called the meeting to order at 6:10 followed by the pledge to the flag.
2. A ten-minute public comment session was offered.
3. The Secretary's report was approved as corrected.
4. There was no Treasurer's Report
5. Director's Report: Angelina reported that the bulletin board for 1,000 Books Before Kindergarten was installed by Gary. Partial funding for the program was provided through a NIOGA mini-grant and the remainder from The Friends of the Library. The back steps have been completed. Partial funding from the NYS Construction Aid Grant has been received, with the remainder to be paid when all work is completed. The report includes circulation numbers, outreach, and collection development. The comprehensive report is available at the library.
6. Friends Report: Liz Winters reported on the Santa Party and the December Friends meeting. She suggested that a sign be put outside the library in advance of a program or event. There will be no meeting in February.
7. Old Business:
  - a. The back stairs have been finished and "repaired."
  - b. Discussion of how best to utilize the Estate donation. All agreed that a portion of the money should be spent on items for the library and the rest invested. Specific amounts yet to be determined. Michele has requested information on investment options from Jennifer at Tompkins bank and spoke with Erik O'Neil at Northcape as to investment possibilities. A meeting will be set up with Erik to review prospects. Final decisions will be made at a later date.
  - c. A motion was made by Keith and seconded by Diana, approving the Strategic Plan as amended. The motion carried. The plan will now be submitted to NIOGA.
  - d. The upstairs door to the Meeting Room will be replaced in February. This is a project funded through the Construction Aid Grant.
8. New Business:
  - a. Discussion on Angelina's recommendation to end our subscription to Ancestry based on low usage in comparison to the cost. A motion was made by Linda and seconded by Keith that we not renew our subscription to Ancestry and move the money to the program line in the budget. The motion passed.
  - b. Angelina investigated prices for a Smart TV for the Meeting Room and shared three comparison options. Keith will investigate additional options and report back at the January meeting. Angelina will also prioritize ideas for additional projects/upgrades in the library.
  - c. Display case policy: A committee will be formed to develop a policy regarding the usage of the display case and bulletin boards.
  - d. DOT library signs: Angelina has contacted the DOT requesting Library signage. They will install one sign on Route 31 and one sign on State Street at no cost to the library.
9. A ten-minute public comment session was offered.
10. A motion was made by Keith and seconded by Michele to adjourn the meeting. Motion passed. The next meeting will be on January 20<sup>th</sup>, 2025.

Respectfully submitted,  
Margaret Allen