

Facilities - Building & Grounds

- Groundskeeper, Gary installed the bulletin board for 1,000 Books Before Kindergarten. The display is in our Children's Room! When the program begins, Staff will place stars on the board and as the families continue to read, they will be able to watch their star move.
- On November 27, 2024 David from DTV Construction took down the old concrete steps, on the back of the building. The week of Thanksgiving, he installed the new steps. Director, Angelina reached out to him about finishing up details in the railings. He completed the steps work Tuesday, 12/10 and will be sending an invoice for the remaining funds.
- Board President, Michele reached out to the Village of Middleport Code Enforcer about possible zoning for a digital sign in-front of the library. She is waiting to hear back about more information regarding regulations and guidelines.
- Director, Angelina went to Best Buy to get quotes for the purchase of a tv in the Community Room. There are various tv options that will be presented to the Board. Mount and install is \$250. Tv will be used for presentations and other various programming.

Patron Count

<i>Date</i>	<i>Total</i>	<i>Avg/Day</i>	<i>Date</i>	<i>Total</i>	<i>Avg/Day</i>
Apr 2023	865	41	<i>2022 Total</i>	<i>10522</i>	<i>42</i>
May 2023	1167	53	Jan 2024	1018	48
Jun 2023	875	44	Feb 2024	1028	49
Jul 2023	1235	56	Mar 2024	1104	50
Aug 2023	1312	57	Apr 2024	1057	50
Sep 2023	1248	59	May 2024	972	44
Oct 2023	1367	62	June 2024	997	50
Nov 2023	1033	49	July 2024	1205	55
Dec 2023	866	43	Aug 2024	1097	48
2023 Total	12340	48	Sept 2024	975	46
			Oct 2024	1539	70

			Nov 2024	1115	53
--	--	--	----------	------	----

Nov 2024 Library Card Holders

Adult (13+)	Juvenile (4-12)	Resident	Non-resident	TOTAL
1685	636	2121	200	2321

Budget & Finance

- The library received some funding from the NYS Construction Aid Grant in late November of \$5,916.00. The funding has been deposited in the bank for reimbursement of 2023 projects. Projects included gutter replacement, electrical work done in the basement, and adding glass panel/trim work to the back exit door. This funding is also used for the back steps, construction is still in progress. We were approved for \$6,574. Once projects are completed and submitted, the remainder of the funds will come from the state.
- The Friends of the Library sponsored \$110 for the library’s 1,000 Books Before Kindergarten program. Director, Angelina will be using the funds to purchase prize books for families to keep while they do the program.
- Director, Angelina spent the \$460 from the Nioga Library System Adult Services and Youth Services Grant on public services to start a Library of Things collection and the startup for 1,000 Books Before Kindergarten program. The items include two memory care kits and a sound machine.

Circulation

	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>Ancestry</i>
Jan 2023	1254	127	104	182	21
Feb 2023	1070	105	62	170	47
March 2023	1385	103	85	164	98
April 2023	1209	144	108	177	223
May 2023	1100	144	122	143	15
June 2023	1167	114	154	148	12
July 2023	1515	428	98	154	125
August 2023	1735	434	112	172	0
Sept 2023	1272	346	115	185	10
Oct 2023	1236	320	155	177	2
Nov 2023	1377	259	157	181	50
Dec 2023	930	292	187	145	0
2023 Totals	15250	2816	1459	1998	603
<i>2022 Totals</i>	<i>13404</i>	<i>1682</i>	<i>703</i>	<i>1896</i>	<i>1295</i>
Jan 2024	1085	234	278	207	36
Feb 2024	1290	231	208	212	103
Mar 2024	1043	230	252	216	n/a

April 2024	1146	305	118	249	15
May 2024	937	226	191	214	n/a
June 2024	978	280	153	199	75
July 2024	1327	326	127	185	129
Aug 2024	1253	291	143	186	0
Sept 2024	911	227	143	148	n/a
Oct 2024	1534	N/A	146	176	163
Nov 2024	954	N/A	187	179	7
	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>Ancestry</i>

2023 Annual Interlibrary Loans (2024 Statistics will become available in 2025)

Total Materials Borrowed	2127
Total Materials Loaned	2084

Cataloging & Collection Development

	<i>Items in Collection</i>	<i>Items Circulated</i>	<i>Items Removed</i>
Jan 2023	20326	1254	173
Feb 2023	20039	1070	341
March 2023	19952	1385	305
April 2023	19488	1209	504
May 2023	19592	1100	0
June 2023	19737	1167	9
July 2023	19749	1515	0
August 2023	19645	1735	153
Sept 2023	19637	1272	124
Oct 2023	19689	1236	96
Nov 2023	19575	1377	156
Dec 2023	19615	930	0
Jan 2024	19536	1085	101
Feb 2024	19544	1290	107
Mar 2024	19402	1043	187
Apr 2024	19477	1146	2
May 2024	19560	937	3
June 2024	19604	978	4
July 2024	19716	1327	1
Aug 2024	19660	1253	130
Sept 2024	19557	911	0

Oct 2024	19668	1534	3
Nov 2024	19603	954	25

Continuing Education, Professional Development & Meetings

Director, Angelina

- 11/18 – Library Board of Trustees Meeting
- 11/19 – Treasurer, Carole & Angelina Meeting
- 11/20 – Friends of the Library Meeting
- 11/22 – Legislature Meeting with Senator Robert Ortt
- 11/25 – Strategic Plan Committee Meeting
- 12/11 – Nioga Director’s Meeting
- 12/11 – Friends of the Library Meeting

Programming

Nov 2024

Ages 0-5

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
11/7, 11/14, 11/21	Little Storytime	14ch;13ad

No. of sessions: 3; Attendance: 27

Ages 6-11

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
11/5, 11/12, 11/19, 11/26	LEGO Club!	25ch, 2tn, 9ad
11/30	Grinch Reading & Movie!	0ch; 2ad

No. of sessions: 5; attendance: 38

Ages 12-18

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
11/27	Tween/Teen Game Club!	0ch;5tn;1ad

No. of sessions: 1; attendance: 6

Adults 19+

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
11/7, 11/21	New York State of Health Healthcare Info & Registration	7 ad
11/25	Fiction Book Club	10ad

11/19	Gadgets & Gear Tech-Training Help	5ad
11/20	Friends Meeting	8ad
11/14	Outside Meeting	10ad

No. of sessions: 6; attendance: 44

Outreach and Partnerships

- Director, Angelina attended the Annual Light Up Park Ave, Village of Middleport Tree Lighting Event and did Letters to Santa with families. Angelina shared information about the library and 20 families wrote letters!
- Angelina reached out to the Bergamot Montessori school in Gasport about library services available to their school. Meeting date with them is to be determined.
- Angelina shared a digital flyer with the Royalton Hartland Elementary School about a craft program happening at the library for families with grades K-2 on Thursday, December 19th and the Santa and Mrs. Claus event Saturday, December 14th.
- Angelina has been in touch with the RoyHart High School Librarian, Kelly. They hope to meet soon to discuss future partnerships together.
- Duane from the Lions Club visited the library and picked up glasses, patrons have donated.

Collection Development and Displays

- Director, Angelina ordered new adult fiction, non-fiction and large print books. For children, she ordered new non-fiction books and just placed an order for family DVD's and adult DVD's. She encourages patrons to share any purchase requests or suggestions they would like the library to possibly order.
- Library displays included books that are snowy or holiday themed, Christmas books, craft books and read the backlist non-fiction display for kids. Library Clerk, Terry put a new display up in the display case, that is available for showing by the entrance door. It features a holiday village!
- Supplies for both memory care kits and sound machine are in. Director, Angelina and IT Specialist, Ellen will be working on getting those processed and catalogued together. Once done, they will be the start of the library's Library of Things collection the community can check out with a Nioga library card!

Social Media

Facebook	Instagram	Twitter	Pinterest
975 followers	220 followers	120 followers	1,244 followers

Planning for the Future

- Angelina plans on reaching out to Jan Philips, seeing if she can give a Staff Training to Staff on how to use the Cricut Machine. Once Staff is trained, Angelina plans on featuring the Cricut machine to be a part of the Library of Things collection. Once processed and catalogued, patrons can check it out with a Nioga library card.
- Angelina wants to encourage use of the Community Room upstairs for outside meetings for non-profits and once a new Display Case/Bulletin Board Policy is approved by the Board, she will be sharing to the community patrons can reserve the Display Case as well.

- Angelina is doing an assessment of upgrades the library can use for future advancement projects. She will review the list with the Board.
- Angelina has reached out to Dave Sobol, from the NYSDOT Office about library signage on route 31. DOT plans on putting signage in two places, whenever their Staff gets a chance.
- Beginning stages have been planned for an Author Visit Event in May 2025! Angelina plans on sharing on social media in January who is coming. Partnership with Author's Note to be shared as well.
- Angelina is looking into marketing options for the library. The library would like to have a newsletter. She is going to get a quote for Constant Contact.
- Update of the library's website.

Thank You

Thank you to all of the Staff, Friends of the Library, Board of Trustees, and our community partners for all that they do for the community and the library!

Respectfully submitted,
Angelina DiMascio, Library Director