

Royalton Hartland Community Library

March 18, 2024

Members present: Richard Crafts, Katherine Henninger, Regina Brown, Diana Bragg, Linda Pickreign, Keith Bond, Margaret Allen, Michele Smith-Link, Director Gretchen Schweigert, Absent Carole George

1. President Michele Smith-Link called the meeting to order at 6:13 followed by the Pledge to the Flag.
2. A ten-minute public comment session was offered.
3. Secretary's Report: The minutes of the November 2023 meeting were approved as read.
4. Treasurer's Report: There was no treasurer's report. Gretchen presented the up-to-date budget document.
5. Director's Report: Gretchen reported that the average daily patron count is increasing, as well as circulation in most formats. The full report is available at the library and online.
6. Friends Report: The report from January 23<sup>rd</sup> included highlights of Friends sponsored events. These included a Noon Year Eve party, a Dragon party, and the Witches Tea. They will also sponsor an eclipse program on April 6<sup>th</sup>.
7. Old business:
  - a. The basement lighting has been updated.
  - b. Richard will investigate possible contractors to replace the back stairs.
8. New business:
  - a. The basement flood in January resulted in the loss of many books earmarked for book sales as well as puzzles and supplies for Christa's basket creations. A sump pump was purchased, and the hot water tank was relit. The Friends group has voted to purchase tables to be used for book storage in the basement.
  - b. Our request to place a proposition for a tax increase on the ballot at the Annual Meeting on May 21<sup>st</sup> was approved by the Board of Education.
  - c. A generous bequest was received from the estate of Richard Williams.
  - d. A motion was made by Linda and seconded by Keith to nominate Charles Begley as a trustee on the NIOGA Board of Trustees. The motion was carried.
  - e. All board members were asked to contact state representatives to urge them to increase aid for libraries in the 2024-2025 state budget.
  - f. Trustee training: Michele presented dates and times for board members to attend zoom training sessions to fulfill the continuing education requirement for library trustees. All sessions will be available at the library.
  - g. Discussion on memorial book purchase was tabled until the next meeting.
  - h. A motion was made by Katherine and seconded by Regina to close the library on April 8<sup>th</sup> due to the eclipse.
  - i. Board members submitted suggestions for our 3-year strategic plan. A committee consisting of Linda, Michele, Margaret, Gretchen, and Regina was formed and will meet at a future date to create the plan.
  - j. The budget committee will meet in May.
9. A ten-minute comment session was offered.
10. Motion by Keith and second by Regina to adjourn. Motion carried. The meeting was adjourned at 7:25.

Respectfully submitted,

Margaret Allen

# ROYALTON HARTLAND *Community* LIBRARY

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9 Vernon Street • Middleport, New York 14105

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Attention: Jeffrey Laub, Chair Nominating Committee,

Resolution to nominate a candidate for trustee of the Nioga Library System.

Whereas, the trustees of the Royalton Hartland Community Library, Middleport, a participating library in the Nioga Library system, desire to nominate a candidate to fill the vacancy on the Board of Trustees of the Nioga Library System, and

Whereas, the Nioga Board of Trustees has requested that such nomination be made by resolution of the nominating Board of Trustees:

Now, therefore, be it resolved that the Board of Trustees of the Royalton Hartland Community Library, Middleport, nominate Mr. Charles Begley as a candidate to the Board of Trustees of the Nioga Library System, and

Be it further resolved that this resolution be attached to and made part of the minutes of the regular meeting of the Board of Trustees of the Royalton Hartland Community Library held on March 18, 2024.

Date: March 20, 2024

A handwritten signature in cursive script that reads "Michael Smith".

President, Board of Trustees  
Royalton Hartland Community Library