

Royalton Hartland Community Library

Minutes of Regular Board of Trustees Meeting

June 19, 2023

Members present: Margaret Allen, Regina Brown, Keith Bond, Carole George, Diana Bragg, Katherine Henninger, Michele Smith-Link, Linda Pickreign, Director Gretchen Schweigert

1. Call to order at 6:40, followed by the Pledge to the Flag
2. Ten-minute public comment session
3. Erik O'Neill from NorthCape Wealth Management reviewed our endowment portfolio with us. Overall, it is doing very well.
4. Secretary's Report: The minutes of the May 15th meeting were approved as read.
5. Treasurer's Report: Carole said things are tracking as usual with some minor corrections from Gretchen. The report was accepted.
6. Director's Report: Gretchen reported on the Summer Reading Program plans, programming and circulation. The full report is on file at the library and online.
7. Friends Report: There was no report but there will be a Fairy Tea this coming Saturday.
8. Old business:
 - a. The Aquarium pass now has a parking pass attached. The pass has already been used a few times!
 - b. The Little Free Library is up and running and has already been restocked with books.
 - c. Trustee term renewal: The following trustees are up for renewal of their three-year terms. Michele Smith-Link, Keith Bond, Linda Pickreign, Diana Bragg. All have agreed to serve for another term.
 - d. Trustee Search Application: We received one application for a trustee position. Richard Crafts' application will be reviewed and voted on at the Annual meeting.
 - e. Construction Aid Grant: Estimates have been received for the back door, back steps, gutters and electrical work in the basement. Gretchen will forward these estimates to NIOGA by September. This is the first step in applying for the grant. A motion was made by Carole and seconded by Katherine to submit these estimates.
 - f. Community Garden: The Roy Hart agriculture program will provide us with a "shopping list" of supplies needed to start the garden.
 - g. Outside projects: Thanks to Linda and her husband for purchasing previously approved bushes for the front of the library. Also planting and mulching at the front entrance of the library. Thanks also to Margaret for planting the patriotic flowerpots.
9. New Business:
 - a. The budget committee will meet July 3rd to create a tentative 2023-24 budget.
10. Ten-minute public comment session
11. Adjournment: Motion from Regina, second from Carole. Adjourned at 8:05.

Next meeting July 17th the Annual Meeting

Respectfully submitted,
Margaret Allen