

Royalton Hartland Community Library

Minutes of Regular Board of Trustees Meeting

May 15, 2023

Members present: Margaret Allen, Regina Brown, Keith Bond, Diana Bragg, Linda Pickering, Katherine Henninger, Michele-Link Smith, Gretchen Schweiger, Absent: Carole George

1. Call to order at 6:40, followed by the Pledge to the Flag.
2. Ten-minute public comment session offered. No public present.
3. Secretary's Report: The minutes of the March 20th meeting were approved as corrected.
4. Treasurer's Report: No report given.
5. Director's Report: Gretchen reported that we have received an Adult Outreach Grant of \$315. She also received a \$400 NIOGA Grant for the Summer Reading Program. More weeding was done prior to the recent book sale. Programming and attendance at programs are increasing. The full report is available at the library.
6. Old Business
 - a. Aquarium passes are now available. Details are on the website and at the library.
 - b. RHCL Little Free Library has been placed in Gasport and has already been restocked. Gretchen has pictures on Facebook and The Little Free Library app. Thanks to Michele and her husband for placing the Little Library.
 - c. Trustee search has begun. An article was in the paper and information and packets are available on the website and at the library as of May 20th.
 - d. Construction Aid Grant: Estimates will be sought for replacement of the back stairs and gutters, as well as improvements in lighting in the basement and the back door.
7. New Business
 - a. Revision of the Community Meeting Room policy was discussed. The updated policy was approved as amended. Motion by Linda and second by Regina. Approved.
 - b. Student/Community Garden: The agriculture program at Roy Hart will partner with us to create a garden in the back yard of the library. The students will draw up a plan, plant, and maintain the garden. The produce will then be available to library patrons. Funding for supplies will be requested from Friends of the Library.
 - c. A gift certificate will be purchased as a thank you to Jan Cilip for her tutorial of the Cricut machine. Motion by Keith and second by Regina. Approved.
 - d. Outside projects: Approved \$250 to purchase plants and mulch for the front of the library. Linda Pickering volunteered to do this. Motion by Michele and second by Katherine.
8. Ten-minute public comment session waived.
9. Motion to adjourn made by Keith and seconded by Michele. Motion carried, adjourned at 8:00. Next meeting June 19, 2023.

Respectfully submitted,
Margaret Allen
Secretary