

Building & Grounds

Summer 2021

- July 9: Fire Extinguishers replaced
- The 2019 Construction Grant was extended due to coming in under budget. The additions of a generator and installing a window in the front door were added to make up the difference.

Fall & Winter 2021

- October 29: Life by Design Architecture was selected to design the back addition. Measurements were taken in the backyard.
- Nov. 22: New Toshiba copier/fax machine was delivered & installed
- Dec. 17: Gary Snyder moved the flag to be lower and easier to reach
- Dec. 21: Mark Schwartz added a window to the inside front door as per the 2019 Construction Grant

Winter 2022

- Jan 18: Library was closed due to weather
- Feb. 3: The library closed at 5pm due to weather
- Feb. 7: Property survey completed in preparation for the back addition
- Feb. 25: The generator was installed as per the remaining 2019 Construction Grant
- Feb. 27: The flag and flag holder was damaged due to high winds

Spring 2022

- May 16: The battery of the smoke detector near the computers was replaced by Gary

Patron count

<i>Date</i>	<i>Total</i>	<i>Avg/Day</i>	<i>Date</i>	<i>Total</i>	<i>Avg/Day</i>
July 2021	1093	49	Jan 2022	662	35
Aug 2021	885	42	Feb 2022	590	33
Sept 2021	806	38	March 2022	825	36
Oct 2021	897	44	April 2022	843	40
Nov 2021	630	34	May 2022	810	41
Dec 2021	593	28	June 2022	958	42
2021/2022 TOTAL				8608	39

Budget & Finances

Summer

- July 1 - Late fees resumed after suspension due to the pandemic
- August - We received the 2021 CARES grant to help reimburse PPE costs
- August - 90% of LLSA grant received (deposited in September)

Fall

- September - Niagara County Grant received & donated. It was \$1,517 more than anticipated.
- October - The bequest from the estate of Susan Bruning was received and deposited.
- November - The Dennis & Phyllis Washington Grant was received & deposited (acquired via EnviroCon as goodwill due to remediation in the village)
- November - The first portion of the school taxes were received & deposited

Winter

- January - February: 5 checks were received and deposited as per the Employee Retention Credit during the 2020 shutdown

Spring

- April 20 - Remainder of the annual funds from the school were received and deposited.
- June 15 - The remaining paperwork to finalize the 2019 Construction Grant were mailed to the NYS Department of Education.

Circulation

Circulation

	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>Ancestry</i>
July 2021	1485	464	35	134	0
Aug 2021	1357	516	33	150	19
Sept 2021	1235	214	37	160	10
Oct 2021	1164	137	32	139	89
Nov 2021	928	164	27	121	0
Dec 2021	945	184	31	123	12
Jan 2022	878	169	47	125	89
Feb 2022	1073	113	46	156	542

Mar 2022	1096	110	39	126	0
April 2022	1225	120	77	132	32
May 2022	1236	82	59	169	89
June 2022	999			144	110
TOTAL	X	X	X	1679	992
	<i>Phys. Mat.</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>Ancestry</i>

Cataloging & Collection Development

	Items in Collection	Items Circulation	Item Removed
July 2021	19988	1485	0
August 2021	20151	1357	0
September 2021	20338	1235	3
October 2021	19623	1164	467
November 2021	19702	928	0
December 2021	19779	945	0
January 2022	<i>[info not available due to system error]</i>	878	0
February 2022	19830	1073	0
March 2022	20002	1096	0
April 2022	20009	1225	0
May 2022	20072	1236	0
June 2022	<i>Statistics from Nioga are not available at this time. They will be available in August.</i>		31
TOTAL	X	X	501

Continuing Education & Professional Development

- Nioga held monthly directors' meetings via Zoom.

Fall

- Sept. 23 - In-person Nioga meeting to wrap up the Summer Reading Program
- Dec 2: WNYLRC Webinar – “Calm, (Legally) Cool, and Collected: Tactics for Libraries Facing Book Challenges and Collection-based Protests” (Attended by Gretchen)
- Dec. 9: WNYLRC Webinar – “Digital Privacy 101: A Primer for Librarians” (Attended by Gretchen)

Winter

- Jan. 11: “Digital Navigator Webinar” from the National Digital Inclusion Alliance via Zoom
- Jan. 20: “Promote Community Engagement and Challenge Prejudice with a Human Library” via WebJunction
- Jan. 27: “Library Signage: Effective Crisis Communications” via WebJunction
- Feb. 16: SRP 2022 planning meeting with Nioga via Zoom

Spring

- April 6: NIOGA Library Employees Sexual Harassment (Plus) Training (all staff attended via Zoom)
- April 13: NIOGA Library Trustees Sexual Harassment (Plus) Training (attended by 4 trustees via Zoom)
- April 26: First Amendment Audit (Ask a Lawyer) Webinar (attended by Gretchen)

Programming

Summer

<i>Date</i>	<i>Program</i>	<i>Participants</i>
July 26: Stella Bain by Anita Shreve	Book Club	--ch/10ad
Aug. 23: Flight of Dreams by Ariel Lawhon		--ch/6ad
July 5 – August 31	Tickets for Tale Reading Challenge	64ch/21ad (23ch/1ad rec'd all tix)
July 7, 14, 21, 28 Aug. 4, 11	Hartland Rec Program Storytime	8 ch/--ad; 12ch/1ad; 7ch/--ad; 6ch/--ad; 9ch/--ad; 4ch/--ad
July 5 - 10	Teddy Launcher	18/18 kits
July 12 - 17	Shark Tooth & Seashell Necklaces	35/35 kits
July 19-24	Bird BINGO & Birdwatching Guide	39 kits (25 booklets) 6 returned BINGOS
July 26 – 31	Firefly Nightlights	47/48 kits
Aug 2-7	Pet Treats for SAVE-A-PET	21/25 kits
Aug 9-14	Bead Lizard Keychains	42/42 kits
Aug 16-21	Dinosaur Dig	41/44 kits
Aug 23-28	Imagine That! Painting Ceramic Figures	36/36 kits
	TOTAL	110ch/38ad
	Total Kits Taken	279

Fall

<i>Date</i>	<i>Program</i>	<i>Participants</i>
Sept 27 <i>The Child Finder</i> , by Rene Denfeld	Book Club	--ch/7 ad
Oct 25 <i>Female Persuasion</i> by Meg Wolitzer	Book Club (cont'd)	--ch/9 ad

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Sept 2021 (Earl Grey)	Tea of the Month	16 bags taken
Oct 2021 (Caramel Apple Herbal Tea)		25 bags taken
Sept. 2021	Take 'n' Make Art Kits	44 taken
Oct. 2021	Library Art Show	9ch/4ad

Fall/Winter

<i>Date</i>	<i>Program</i>	<i>Participants</i>
Nov. 22 <i>The Thirteenth Tale</i> , by Diane Setterfield	Book Club	--ch/6 ad
Dec. 27 <i>The Midnight Library</i> , by Matt Haig		--ch/6 ad
Jan. 24 <i>Twenties Girl</i> , by Sophie Kinsella		-ch/5ad.
Feb. 28 <i>Beartown</i> , by Frederik Backman		-ch/6ad.
Nov 2021 (Dragon Oolong)		Tea of the Month
Dec 2021 (Peppermint Bark)	12 bags taken	
January (Weekly: Darjeeling, Masala Chai, Camomile & Honey, English Breakfast)	53 taken	
February (Asian Jasmine)	18 taken	
Dec. 2021 (Take 'n' Makes)	Ornament Scratch Art	16 taken
	Penguin Ball Catch Game Craft	17 taken
January 2022	DIY Board Games Take 'n' Make	14/14 taken
February 2022	Friendship Bracelets Take 'n' Make	12/12 taken

Spring

<i>Date</i>	<i>Program</i>	<i>Participants</i>
March 28 <i>The Guest List</i> , by Lucy Foley	Book Club	-ch/7ad.
April 25 <i>I Was Anastasia</i> , by Ariel Lawhon		-ch/6ad.
May 23 <i>Anxious People</i> by Fredrik Backman	Book Club (cont'd)	-ch/4ad.

June 27 <i>The Thursday Murder Club</i> , by Richard Osman		–ch;6ad.
March (Lucky Irish Breakfast)	Tea of the Month	14 taken
April (Asian Jasmine)		13 taken
May (Cacao Cinnamon Pu-erh)		11 taken
April 2022	Lego Club	21 ch; 6ad
May 2022		23ch; 3ad
June 2022		5ch; –ad
April 20 Peach Sundaes	Eat Smart! Cooking & Nutrition Workshops by the Cornell Cooperative Extension	Canceled
May 26 Make-Ahead Burritos		Canceled
April 21 & 28	Intro to Basket Weaving	7ad each session
May 12	Wine & Book Tasting	–ch;4ad.
June 23	Fairy Tea Party	20ch;10ad
2021-2022 Total		188ch; 178ad; 557 one-on-one

Publicity & Outreach

Summer

- Patt Fagan was working with Nioga to help create their new 5-year plan and contacted library staff & Trustees with surveys for input. Patt visited the library for an in-person meeting on 7/20
- Rotary meetings have continued to meet in the upstairs of the library
- The Elementary School had Open House for grades K-2, spanning Aug. 31 & Sept. 1. The library borrowed a “Storywalk” from Nioga to have set up, and had kids answer questions about the story. We had 51 kids respond. We also had 13 library card sign ups.

Fall

- Sept 23: The 3rd & 4th grade Open House. The library borrowed a “Storywalk” to have set up, and had kids answer questions about the story. We had 17 kids respond. We also had 2 library card sign ups.
- Sept. 9: First meeting of the school year with Kelly Cousins, high school media specialist, to discuss future collaborations.
- Sept 13: Marie Drake, the new media specialist from the middle school, visited to get a tour of the library and meet the staff. We discussed future collaborations.
- Oct. 20: Director Schweigert attended the O/N BOCES job fair to promote the library’s job hunting services.
- Oct. 29: Friends President Rebecca Schweigert and the Director promoted the library and handed out treats at the middle school’s Trunk or Treat event.

Spring

- March 2: Gretchen read aloud to Mrs. Budziszewski’s 3rd grade class to kick off their PARP week.

- March 28 - April 9: Community Survey to help with 5-year plan (25 surveys completed)
- April 7: Gretchen met with the High School & Middle School media specialists and Author's Note bookstore owner/local author Julie Berry to discuss future collaborations & how we can best support each other
- April 27: The American Legion sold Memorial Day Raffle tickets
- May 5: Lighthouse Soccer League set up a table for their summer league sign-ups.
- May 17: Family STEAM Night at the high school – the library had a table promoting Information Science with a Dewey Decimal matching game. Approximately 87 kids participated. This was run by Trustee Vice President Michele Smith-Link & Friends President Rebecca Schweigert.
- June 7: The director visited the high school during several sessions to promote public libraries & sign seniors up for library cards
- June 8: In 4 sessions, the 3rd grade class visited the library for a field trip, orchestrated by Mrs. Budziszewski (approximately 100 children visited)
- June 9: The director presented to the media specialists, some administrators, and some English teachers at Roy-Hart to discuss collaboration via Interlibrary Loans.

Displays

- Book tree -- Oceans for the Summer Reading Theme: Oceans of Possibilities
- Children's shelf – Oceans for the Summer Reading Theme: Oceans of Possibilities
- Children's table -- Birds to coincide with NYS's birdwatching challenge

Social Media

Facebook: 679 likes; Instagram: 181 followers; Twitter: 122 followers; Pinterest: 1,250 followers

Staff

A great big THANK YOU to the staff, Trustees, and volunteers who made this past year a success despite all of the obstacles! Between the pandemic and the construction grant, we could not have done it without you!

Current staff

Gretchen Schweigert - Director
Ellen Gagne - Clerk, IT Specialist
Teresa Facklam - Clerk
Donna Snyder - Custodian
Gary Snyder - Maintenance

Respectfully submitted,
Gretchen Schweigert
Library Director