Director's Report January 2022

## **Buildings & Grounds**

- Nov. 22: The new Toshiba copier/fax machine was delivered & set up.
- Dec. 17: Gary Snyder moved the flag holder to be lower and easier to reach.
- Dec. 21: Mark Schwartz added a window to the inside front door as per the 2019 Construction Grant.

Patron count

Date	Total	Avg/Day	Date	Total	Avg/Day
Nov 2020	850	45	June 2021	820	37
Dec 2020	860	41	July 2021	1093	49
Jan 2021	625	31	Aug 2021	885	42
Feb 2021	622	32	Sept 2021	806	38
Mar 2021	863	40	Oct 2021	897	44
Apr 2021	742	35	Nov 2021	630	34
May 2021	736	35	Dec 2021	593	28
			2021 TOTAL	9312	37

2021 Library Card Holders

-					
	Adult (13+)	Juvenile (4-12)	Resident	Non-resident	TOTAL
	2294	542	2516	320	2836

## **Budget & Finances**

- Nov. 8: The Dennis & Phyllis Washington Grant of \$5,000 via EnviroCon (FMC Remediation) was deposited.
- Nov 23: The first half of the school tax funds were picked up and deposited.

## Circulation

	Phys Mat	Internet	Overdrive	Hoopla	Ancestry
Nov. 2020	1190	63	45	151	39
Dec. 2020	1204	125	35	125	43
Jan. 2021	991	187	52	134	162
Feb. 2021	917	285	31	156	124

March 2021	1267	402	30	137	152
April 2021	1080	324	35	114	0
May 2021	1005	315	39	125	9
June 2021	1039	366	19	135	81
July 2021	1485	464	35	134	0
Aug 2021	1357	516	33	150	19
Sept 2021	1235	214	37	160	10
Oct 2021	1164	137	32	139	89
Nov 2021	928	164	27	121	0
Dec 2021	945	184	31	123	12
2021 TOTAL	13413	3558	401	1628	658

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### 2021 Inter-Library Loans

Materials borrowed from other libraries	1,883
Materials loaned to other libraries	1,977

## **Cataloging & Collection Development**

	Items in Collection	Items Circulated	Items Removed
Nov 2020	19371	1190	141
Dec 2020	19476	1204	0
Jan 2021	19442	991	70
Feb 2021	19550	917	0
March 2021	19730	1267	0
April 2021	19719	1080	12
May 2021	19843	1005	0
June 2021	19979	1039	0
July 2021	19988	1485	0
Aug 2021	20151	1357	0
Sept 2021	20338	1235	3

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Oct 2021	19623	1164	467
Nov 2021	19702	928	0
Dec 2021	19779	945	0

## **Continuing Education & Professional Development**

- Nioga Directors have continued to have monthly Zoom meetings.
- Dec 2: WNYLRC Webinar "Calm, (Legally) Cool, and Collected: Tactics for Libraries Facing Book Challenges and Collection-based Protests" (*Attended by the Director*)
- Dec. 9: WNYLRC Webinar "Digital Privacy 101: A Primer for Librarians" (Attended by the Director)

## Programming

Date	Program	Participants
Nov. 22 <i>The Thirteenth Tal</i> e, by Diane Setterfield Dec. 27 <i>The Midnight Library</i> , by Matt Haig	Book Club	ch/6 ad ch/6 ad
Nov 2021 (Dragon Oolong) Dec 2021 (Peppermint Bark)		13 bags taken 12 bags taken
Dec. 2021 Ornament Scratch Art (Take 'n' Makes) Penguin Ball Catch Game Craft		16 taken 17 taken

(Additional 4 Trick or Treat bags were taken in November)

# **Publicity & Outreach**

Displays

- Front bookcase currently has Holiday fiction, but will soon have tax documents
- Book Tree: National Puzzle Month
- Children's Bookshelf: Games & Puzzle books, with additional take-home puzzles.

## Social Media

658 likes on Facebook; 120 followers on Twitter; 177 followers on Instagram; 1,249 followers on Pinterest

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### Staff & Volunteers

As always, this little library couldn't run as well as it does without the help of its staff, volunteers, and Trustees! These have been extra-challenging times and we really appreciate all of the help!

*Current Staff* Gretchen Schweigert, Director Ellen Gagné, Clerk & IT Specialist Teresa Facklam, Clerk Donna Snyder, Custodian Gary Snyder, Maintenance

Respectfully submitted, Gretchen Schweigert Library Director