

Building & Grounds

Summer

- July - Carpet in the main library has been completed (July). The office and the stairs will be done soon (part of 2019 state construction grant)
- July - Lights in office & upstairs completed by LimeEnergy LED
- July - Fire Extinguishers replaced
- July - Basement flooded due to heavy rains
- July - New dehumidifiers purchased
- July - New weed whacker purchased
- July - Front stairs patched
- Aug - The library resumed in-person browsing on 8/24 with limited hours. Curbside pickup continued.
- Aug - The office carpet was replaced. (Const. grant)

Fall

- Sept - Plexiglass dividers for the computer stations were built by Keith Bond, with help from Margaret & Harold Allen.
- Sept - South wall door was automated for accessibility by Imperial Doors. Able Electric also expanded the electric panel and helped with door installation due to the EXIT sign interfering with the equipment placement.
- Oct - Stairs were re-carpeted (Const. Grant)
- Oct - Accessibility ramp was replaced by Granzow Construction. (Const. Grant)
- Oct - Pre-pandemic open hours resumed 10/19

Winter

- Dec - Security cameras installed by Able Electric (Const. Grant)
- Dec - Accessibility ramp was altered by Granzow to be ADA compliant.
- Jan - Hot water tank leak fixed by Halstead

Spring

- May - Flagpole & flag replaced

Patron count

<i>Date</i>	<i>Total</i>	<i>Avg/Day</i>	<i>Date</i>	<i>Total</i>	<i>Avg/Day</i>
Mar 2020	765	76 (10 days open)	Nov 2020	850	45
Apr 2020	0	0	Dec 2020	860	41
May 2020	0	0	Jan 2021	625	31
June 2020	0	0	Feb 2021	622	32

July 2020	0	0	Mar 2021	863	40
Aug 2020	195	33 (open 2 weeks)	Apr 2021	742	35
Sept 2020	694	33	May 2021	736	35
Oct 2020	886	42 (full hours resumed 10/19)	June 2021	820	37
Totals:				8658	40 (<i>not inc. closed months</i>)

Budget & Finances

Fall

- Sept - FY 2020-2021 budget approved at annual board meeting (delayed due to pandemic)
- Sept - Niagara County grant for \$8,877.00 was received and deposited. This was for \$1,127 more than budgeted.
- September was our last month using Roush CPA PC for our accounting services. Transition to JLThom CPA PC occurred during this time.

Winter

- Dec - First part of the annual school check was deposited (25% in the checking account; 75% in the savings account as usual)
- Dec - Nioga officially transferred Hoopla management over to each individual library. We are now each responsible for those payments instead of having them be part of the ALMS fees.
- Jan - We were forgiven for the PPP Loan (rec'd in June 2020)

Spring

- April - The Spring portion of the FY 20-21 school taxes check was deposited
- June - The Construction Grant was given an extension as our project was under by about \$8,000

Circulation

Curbside Pickup (Includes printout pickups) -- 3 requests for computer usage

June 2020	45
July 2020	57
Aug 2020 (as of 8/15)	33
TOTAL	135

Circulation

	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>RBDigital*</i>	<i>Ancestry</i>
Mar 2020	898	102	33	156	13	0
Apr 2020	0	0	66	193	7	0
May 2020	0	0	55	195	14	0
June 2020 (curbside only)	184	1	65	158	16	0
July 2020 (curbside only)	272	0	67	172	8	0
Aug. 2020 (2 weeks browsing)	572	6	61	161	7	52
Sept. 2020	959	16	46	134	12	5
Oct. 2020	1218	66	37	143	8	14
Nov. 2020	1190	63	45	151	14	39
Dec. 2020	1204	125	35	125	9	43
Jan. 2021	991	187	52	134	14	162
Feb. 2021	917	285	31	156	5	124
March 2021	1267	402	30	137	10	152
April 2021	1080	324	35	114	X	0
May 2021	1005	315	39	125	X	9
June 2021	1039	366	19	135	X	81

* RBDigital was acquired by Overdrive and as of April 1, 2021, the RBDigital app was no longer functional. All emagazine checkouts are now done through the Libby app from Overdrive.

Cataloging & Collection Development

	<i>Items in Collection</i>	<i>Items Circulated</i>	<i>Items Removed</i>
March 2020	19439	898	218
April 2020	19390	0	0

May 2020	19439	0	0
June 2020	19512	184	0
July 2020	19524	272	34
Aug 2020	18973	572	32
Sept 2020	19385	959	0
Oct 2020	19436	1218	29
Nov 2020	19371	1190	141
Dec 2020	19476	1204	0
Jan 2021	19442	991	70
Feb 2021	19550	917	0
March 2021	19730	1267	0
April 2021	19719	1080	12
May 2021	19843	1005	0

Continuing Education & Professional Development

- Nioga held monthly directors' meetings via Zoom.

Summer

- July - PPP Loan Webinar to make sure we complied with our loan.

Fall

- Sept - First (and so far only) in-person Nioga meeting was held while maintaining social distance outside. Librarians met to discuss the 2020 Summer Reading Program.
- Oct - Meeting with MS & HS Media Specialist Kelly Cousins to brainstorm upcoming collaborations.
- Nov - The NYLA Annual Conference & Trade Show was virtual this year. The director "attended" 13 programs.

Winter

- Dec - The director attended a webinar on navigating the Hoopla admin dashboard now that we are in charge of our own accounts.

Spring

- March - Nioga meeting to discuss upcoming Summer Reading Program via Zoom attended by the director
- April-May: 5-course series entitled *Social Responsibility & Libraries* provided by NYLA attended by the director
- May - LibraryWorks webinar entitled Handling Misinformation and Conspiracy Theories at your Library attended by the director

Programming

Summer

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
June 22 - Aug. 31	Page Turner Adventures Storyologist Virtual Summer Reading Program	22ch/14ad via Facebook 10ch/4ad via website (registered)
Aug. 17-Sept. 5	SRP Wrap-Up Survey	--/--

Fall

September	Library Card Challenge	11ch/41ad
October	Paper Ghost/Candy Corn Craft	5 taken
October	Trick or Treat Bags	22 taken
November	DINOVEMBER Dinosaur Hunt	2ch/--ad
November	Thanksgiving/Autumn Take 'n' Make	11 taken (60%)

Winter

December	Holiday Tree Take 'n' Make	9 taken (100%)
Jan. 2021	Lego Kit & Challenges	10 (100%)
Feb. 2021	Bird Feeder Craft	12 (100%)

Spring

April 2021	National Library Week Challenge	9ch/36ad
April & May 2021	Make Your Own Comic Book Character	9/12 (75%)
May 2021	Inventors' Kits	6/8 (75%)
June 28	Book Club Returns	--/8ad.

Totals

<i>Activities</i>	<i>Take 'n' Makes</i>
54 children & 103 adults	93 taken

Publicity & Outreach

Summer

- Aug - New teachers visited the library on a district-wide “scavenger hunt” as part of their orientation

Fall

- Sept - Nioga staff Sara Taylor & Harley Lawrence were here with a Census taker on to promote the 2020 Census as well as help anyone who needed to complete theirs.
- Sept - 4th grade teacher Melanie Stolzenberg has reached out to sign up all of her fully-virtual learning students for library cards.

Spring

- April - Director Gretchen Schweigert was appointed to the Middleport Tree Board for 2021 and led the annual Arbor Day Tree Planting Ceremony which was attended by several 2nd graders and their families
- June - Assemblyman Mike Norris’ office contacted us about being a drop-off point for a Peanut Butter & Jelly Drive. This will run until 7/26.

Displays

- Book tree -- Sharks for Shark Week
- Children’s area -- Bugs for Tails & Tales

Social Media

Facebook: 646 likes; Instagram: 164 followers; Twitter: 121 followers; Pinterest: 1,256 followers

Staff

A great big THANK YOU to the staff, Trustees, and volunteers who made this past year a success despite all of the obstacles! Between the pandemic and the construction grant, we could not have done it without you!

Current staff

Gretchen Schweigert - Director
Ellen Gagne - Clerk, IT Specialist
Teresa Facklam - Clerk
Donna Snyder - Custodian
Gary Snyder - Maintenance

Respectfully submitted,
Gretchen Schweigert
Library Director