

Royalton Hartland Community Library
Minutes of Regular Board of Trustees Meeting
March 20, 2023

Members Present: Margaret Allen, Diana Bragg, Regina Brown, Linda Pickreign, Katherine Henninger, Carole George, Michele Smith-Link, Director Gretchen Schweigert, Absent: Keith Bond

1. Call to order at 6:30, followed by the Pledge to the Flag.
2. Recognition of Gretchen Lang for her years of service to the Library.
3. Public comment session offered. No public present.
4. Secretary's Report: The minutes of the January 16th meeting were approved as read.
5. Treasurer's Report: Carole reported that things are tracking as usual.
6. Director's Report: Gretchen explained her rationale for weeding of the library's collection. She also reported increased attendance at programs. The full report is on file at the library.
7. Friends Report: It was reported that the Friends sponsored Bring Your Child to the Library Day, and a Super Heroes Party. A total of ten children attended. Weather may have kept some at home. Both programs were excellent.
8. Old Business
 - a. Approval of the purchase of an Aquarium pass at the cost of \$150. This will be available to a group of four for a two-week period and will be paid from the subscription line in the budget. Motion by Regina, second by Diana, the motion passed.
 - b. Revisited the discussion of the patio addition which was tabled at our June 2021 meeting. After some discussion, it was decided that we would not proceed with a patio addition at this time. Motion from Carole, second by Linda, the motion passed.
 - c. Cricut machine subscription: We will have a tutorial on how to use the Cricut machine, after which we will decide if we need the subscription.
9. New Business:
 - a. Our request for a tax cap increase of \$3000 has been submitted to the Royalton Hartland Central School for placement on the budget for 2023-2024.
 - b. Insurance update: Michele spoke with our insurance broker and our coverage for cyber/liability insurance is adequate.
 - c. Discussion on the use of the Community Room: A motion was made by Regina and seconded by Kathy that the room would be available pre-open hours, (9-11am) on regularly open days. Groups would still need to fill out a request form and be granted approval by the Library Director prior to using the room. The motion passed.
 - d. Application for a Construction Aid Grant was discussed. A wish list was compiled of things we would like to do. More discussion at our next meeting. Once decided, our next step would be to get estimates.
 - e. Summer Reading Program: Gretchen said the theme this year is "All Together Now." The program will run from July 10th-August 19th. Along with planned activities, Michele discussed the possibility of planting a small community garden in the space previously occupied by the shed. She will contact the school and scouts to see if there is interest in this project.
 - f. Trustee Search: The trustee search will begin soon.
 - g. Trustee training sessions will be offered on Zoom at the library March 22nd and March 29th. Also, mandatory Sexual Harassment Training will be offered April 12th.
 - h. The Annual NIOGA Dinner is May 17th. More information will follow.
10. Ten-minute public comment session waived.
11. Motion to adjourn made by Carole and seconded by Regina. Motion carried, adjourned at 7:54. Next meeting May 15th, 2023, 6:30

Respectfully submitted,
Margaret Allen