

Royalton Hartland Community Library
Minutes of Regular Board of Trustees Meeting
June 21, 2022

Members Present: Keith Bond, Diana Bragg, Regina Brown, Carole George, Kathy Henninger, Gretchen Lang, Michele Smith-Link, Linda Pickreign, Director Gretchen Schweigert, President Margaret Allen

Absent: No one

1. Call to order at 7:04 and Pledge to the Flag/ A motion was made by Carole George to adopt the agenda and seconded by Kathy Henninger. Motion carried.
2. Public Comment Session: There was no public present.
3. Secretary's Report:
 - a. Regina read the minutes from our March meeting. They were accepted as read.
4. Treasurer's Report:
 - a. Carole said there was nothing out of the ordinary.
 - b. The treasurer's report was accepted and is on record.
5. Director's Report:
 - a. The Lego Club has helped the increase in circulation.
 - b. Gretchen is excited about the summer reading program entitled "Oceans of Possibilities".
 - c. Gretchen read to a third grade classroom to kick off their PARP week.
 - d. Gretchen is looking for suggestions for adult events. Basket weaving was popular but cooking was not.
 - e. Twenty-five community members completed the library survey to help with the 5-year plan.
 - f. The Library participated in STEAM Night at the High School. Thank you goes out to Michele Smith-Link and Rebecca Schweigert for managing the table.
 - g. The Director's report is on file at the library.
6. Friends Report
 - a. Rebecca Schweigert reminded the Board about the Fairy Tea Party on Thursday.
 - b. The Friends' purpose will be to concentrate on programming.
 - c. A book sale will take place if the Fire Department has a car show.
 - d. An Agatha Christie Mystery Birthday Party will take place on Saturday, September 10th.
7. Old Business:
 - a. Margaret Allen thanked Michele Smith-Link and Gretchen Schweigert for the work involved with the community survey, which will be a big help in planning future events.
 - b. The file cabinet was put on hold because Keith investigated the cost and it was very expensive.
 - c. Gretchen will check with other libraries about their procedures with Chrome books.
 - d. There were no new candidates for the Board in the Trustee search.
 - e. The Hepa filters for the furnace were purchased, and Gary has put one in.
8. New Business:
 - a. Gretchen suggested possible uses for grant money, which were the cricut machine and updating the children's non-fiction books. Diana Bragg made a motion to purchase the cricut machine and supplies up to \$300.00. The motion was seconded by Linda Pickreign. A motion was made by Carole George to revamp the children and adult non-fiction books up to \$1,000.00. The motion was seconded by Michele Smith-Link. The motion was approved.
 - b. The By-laws were updated and reviewed with the Board. A special thank you goes to Michele Smith-Link, Margaret Allen and Kathy Henninger for all their hard work in updating and reviewing the Library By-laws. These changes will be approved at the July meeting.

- c. Carole George led a discussion on the proposed budget for 2022-2023. The budget will be approved at the July meeting.
 - d. Randy Glen is officially our new insurance broker. Michele Smith-Link, Margaret Allen and Gretchen Schweigert met with him and he is reviewing our policy to make sure we are protected. Thank you ladies for checking this out.
 - e. A discussion was led by Margaret Allen on the construction of the patio. Carole George proposed for now to look for a shed and to table the idea of the patio until January. The motion was seconded by Kathy Henninger. The motion was approved. Keith Bond and Linda Pickreign will research sheds.
 - f. Diana Bragg asked the question about background checks for people working with children. This will be looked into by Margaret Allen.
9. Ten Minute public comment session offered. No comments
 10. The meeting was adjourned at 9:04. Motion was made by Gretchen Lang and second by Kathy Henninger. Motion carried. The next meeting is on Monday, July 18, 2022.

Respectfully submitted,
Regina Brown