

Royalton Hartland Community Library
Minutes of Regular Board of Trustees Meeting
January 10, 2022

Members Present: Keith Bond, Diana Bragg, Regina Brown, Carole George, Kathy Henninger, Gretchen Lang, Michele Smith-Link, Linda Pickreign, Director Gretchen Schweigert, President Margaret Allen

Absent: No one

1. Call to order at 7:04 and Pledge to the Flag
2. Public Comment Session: There was no public present.
3. Secretary's Report:
 - a. Regina read the minutes from our November meeting. They were accepted as read.
4. Treasurer's Report:
 - a. Carole said that a portion of the school taxes were deposited and the remainder will be deposited in May.
 - b. The treasurer's report was accepted and is on record.
5. Director's Report:
 - a. Year-end totals looked good.
 - b. We are waiting on the generator. Watts says about another month.
 - c. Card holders are not necessarily active.
 - d. The front door looks great and lets in a lot of nice sunlight.
6. Friends Report: There was no new Friends Report.
7. Old Business:
 - a. Mark Schwartz did a beautiful job on the front door. Thank you, Mark!
 - b. Thank you goes to Michele and her family for putting together the cabinets. They look great!
 - c. A discussion was led by President Margaret Allen on the ideas of how to spend the grant money from the Dennis and Phyliss Washington Foundation. Four ideas were discussed: patio furniture, projectors, Give Away Program and digitize records. More ideas will be discussed next meeting.
 - d. Margaret will get in touch with Kathy and Michele to set up a time in February to review and update the Policy Book and Long-Range Plan.
 - e. Gretchen will go back to Charlie about the patio plans and talk to him about the stairs, taking down the wall in the storage area and outlets. Keith Bond made a motion for Margaret to arrange for a survey of the library and property. A second was made by Kathy Henninger. The motion was approved.
8. New Business:
 - a. Ms. Marilyn Zaciewski was nominated by our Board of Trustees as a candidate to the Board of Trustees of the Nioga Library System.
 - b. A discussion on salary increases was led by Margaret Allen. Carole George made a motion to increase all employee's salaries by \$.70 immediately and then on July 1st increase to an additional \$.30. The motion was seconded by Keith Bond. The motion was approved.
 - c. A motion was made by Linda Pickreign to request the tax cap in the tax vote. The motion was seconded by Carole George. The motion was approved.
 - d. Gretchen will set up the projector for the Trustee Handbook Club zoom meetings.
9. Ten Minute public comment session offered. No comments
10. The meeting was adjourned at 8:20. Motion was made by Kathy Henninger and second by Michele Smith-Link. Motion carried. The next meeting is on Monday, March 21, 2022.

Respectfully submitted,
Regina Brown