

Royalton Hartland Community Library
Minutes of Regular Board of Trustees Meeting
September 20, 2021

Members Present: Keith Bond, Diana Bragg, Regina Brown, Kathy Henninger, Gretchen Lang, Michele Smith-Link, Director Gretchen Schweigert, President Margaret Allen

Absent: Carole George and Linda Pickreign

1. Call to order at 7:09 and Pledge to the Flag
2. Public Comment Session: There was no public present.
3. Secretary's Report:
 - a. Regina read the minutes from our June/July meeting. They were accepted as read.
4. Treasurer's Report: There was no treasurer's report.
5. Director's Report:
 - a. Gretchen reported that late fees started up again on July 1st.
 - b. The library received the Niagara County Grant money and the NIOGA Library Service Aid money.
 - c. Gretchen and Margaret will pursue the FMC Renovation Grant of \$10,000.00.
 - d. Gretchen said that the summer reading program turned out awesome. She felt sticking to six weeks was better than eight weeks for next year.
 - e. A "Storywalk" was set up by Gretchen at the Elementary School during their Open Houses, which was a great success!
 - f. Pat Fagan is working with NIOGA to help create their new 5-year plan. She met with Gretchen for input.
 - g. Gretchen got a new printer because of a special offer by the company.
6. Friends Report: There was no new Friends Report.
7. Old Business:
 - a. A decision was made concerning the two architectural firms (Life by Design and MPD) for the patio/shed/steps/door. A motion was made by Kathy Henninger to go with Life by Design and a second by Keith Bond. The motion was carried. Margaret will send them a check for \$400.00 to get things moving.
 - b. Margaret and Gretchen discussed the options for a new front door. Diana Bragg made a motion to get a finished door from Newfane Lumber and a second by Michele Smith-Link. The motion was carried.
 - c. Watts is still waiting for the generator to come in from the company.
 - d. Gretchen is still checking on memorial books for Debbie Brown and Gail Kester.
8. New Business:
 - a. Margaret decided to wait until the next meeting to form committees to review/revise Long Range Plan of Service and Policy Book.
 - b. There was a discussion about purchasing a cabinet for toys and Legos. Kathy Henninger volunteered to look into prices and materials of two side by side units with dimensions of 6 feet 5 inches x 6 feet
9. Ten Minute public comment session offered. No comments
10. Adjourned at 8:08: Motion by Kathy Henninger and second by Keith Bond. Motion carried.
 - a. Next meeting is November 15.

Respectfully submitted,
Regina Brown