

Royalton Hartland Community Library  
Minutes of Regular Board of Trustees Meeting  
July 19, 2021

Members Present: Keith Bond, Diana Bragg, Regina Brown, Carole George, Kathy Henninger, Gretchen Lang, Michele Smith-Link, Linda Pickreign, Director Gretchen Schweigert, President Margaret Allen

Absent: There was no one absent.

Guest: Gary Snyder

1. Call to order at 7:00 and Pledge to the Flag
2. Public Comment Session: There was no public present.
3. Secretary's Report:
  - a. Regina read the minutes from our June meeting and last year's annual meeting. They were approved as read with a motion from Kathy Henninger and a second from Michele Smith-Link.
4. Treasurer's Report: There was no treasurer's report.
5. Director's Report:
  - a. Gretchen reported that numbers are picking up in attendance. The most popular items for the children's programming are the Make and Take kits. She is excited about the Bird Bingo for the children in the Summer Reading Program. Great job, Gretchen!!
  - b. The library has been a drop off point for the Peanut Butter and Jelly Drive for Assemblyman Mike Norris' office, which will end on July 26<sup>th</sup>.
6. Friends Report: There was no new Friends Report.
7. Budget Review:
  - a. After some review and discussion of the budget a motion was made by Kathy Henninger to adopt the 2021-2022 budget and second by Linda Pickreign. The motion was approved.
8. Old Business:
  - a. A motion was made by Carole George to accept the pandemic policy, and a second by Kathy Henninger. The policy was approved.
  - b. Gary Snyder reviewed the two generator bids from Watts Brothers and Marotta Electric. Keith Bond motioned to go with the Watts Brothers' bid of \$7,578.00, and Gretchen Lang second the motion. The motion passed. The cost of the generator will be covered by the grant.
  - c. Diana Bragg mentioned the idea that Gretchen Schweigert should begin looking for a front door. The grant is good till next June.
9. New Business:
  - a. Margaret Allen and Gary Snyder led a discussion about a new screened in patio/shed/steps/door. All were interested in further investigation.
  - b. The Board felt that a second opinion was important to get rather than settling on just the quote from Design For Life. Keith Bond is going to investigate another option.
  - c. Margaret Allen led a discussion about memorials for Debbie Brown and Gail Kester, who were very dedicated board members and loved our community library. A motion was made by Carole George and second by Gretchen Lang to purchase books in their memory.

- d. Board Reorganization discussion was led by Margaret Allen. Margaret expressed that she would do her duty as president for one more year, but would like someone to shadow her as Vice President next year with the idea that person would take over the presidency the following year. A motion was made by Keith Bond and second by Diana Bragg for Margaret Allen to stay on as president 2021-2022. Michele Smith-Link said she would shadow Margaret for the 2021-2022 year. A motion was made by Linda Pickreign and second by Carole George. A motion was made by Michele Smith-Link for Regina Brown to be secretary and second by Kathy Henninger. A motion was made by Keith Bond for Carole George to continue to be treasurer and second by Kathy Henninger.
  - e. The following are meeting dates for 2021- 2022; September 20, November 15, January 10, March 21, June 20, and July 18.
10. Ten Minute public comment session offered.
  11. Adjourned at 8:30: Motion by Diana Bragg and second by Michele Smith-Link. Motion carried.

Respectfully submitted,

Regina Brown