Royalton Hartland Community Library

Minutes of Regular Board of Trustees Meeting

June 21, 2021

Member present: Gretchen Lang, Kathy Henninger, Diana Bragg, Michele Smith-Link, Linda Pickreign, Director Gretchen Schweigert, President Margaret Allen

Absent: Regina Brown, Debbie Brown, Keith Bond, Carole George

Guest: Gary Snyder

1. Call to order at 7:00 and Pledge to the Flag
2. Public Comment Session: There was no public present.
3. Secretary’s Report:
	1. Margaret read the minutes from our March meeting. They were approved as read with a motion from Kathy and a second from Gretchen Lang.
4. Treasurer’s Report:
	1. There was no treasurer’s report as Carole was absent.
5. Director’s Report:
	1. Gretchen reported that things are slowly getting back to “normal.” She has been attending webinars and participating in monthly Directors Zoom meetings. Programming has been mostly for children with Take and Make items. Gretchen has been appointed to the Middleport Tree Board and led the Annual Arbor Day Tree Planting Ceremony. As of July 1st, book fines will begin and quarantining of books will end. The summer Reading Program is ready and will begin July 5th. The full report is on file at the library.
6. Friends Report:
	1. Gretchen spoke for Rebecca and said a book sale is possible in October.
7. Budget Review:
	1. The proposed budget was distributed and discussed. We will discuss and approve the 2021-2022 budget at the Annual Meeting in July.
8. Old business:
	1. The petty cash policy, which was approved in March, was distributed to be added to the policy handbook.
	2. The pandemic policy was developed by Michele and Gretchen. It was distributed and will be reviewed and approved at the Annual Meeting in July.
9. New Business:
	1. We have some money remaining from the Construction Aid Grant. Possible suggestions for the best use of the funds were a generator and a new front door. Gary Snyder researched generators and received two estimates for installation of a Generac generator. Pros and cons were discussed with a final decision to be made at our July meeting when we have a full board present. Gary also spoke about the state of the maintenance shed and possible future projects in the back yard. We thank Gary for his time and effort researching these projects.
	2. Discussion of a $50.00 donation to a NYLA Legal Defense Fund. Motion was made by Linda and seconded by Gretchen Lang.
	3. Masks will no longer be required for patrons who have been fully vaccinated.
10. Ten-Minute public comment session offered.
11. Adjourn: Motion from Kathy, second Gretchen Lang. Motion carried.

Respectfully submitted,

Margaret Allen