

Buildings & Grounds

July

- Desk area rearranged. The front door is now visible from the circ desk.
- Carpet done by J&D Floor Covering (all but office and stairs)
- Fire extinguishers replaced
- Office & upstairs lights upgraded to LED (continuation of last summer)
- Mild flooding occurred in the basement due to heavy rains. Two new humidifiers were purchased.

August

- The library resumed in-person browsing on 8/24 with limited hours. Curbside pickup continued.
- The office carpet was replaced.

September

- Plexiglass dividers for the computer stations were built by Keith Bond, with help from Margaret & Harold Allen.
- South wall door was automated for accessibility by Imperial Doors. Able Electric also expanded the electric panel and helped with door installation due to the EXIT sign interfering with the equipment placement.

October

- Stairs were re-carpeted
- Accessibility ramp was replaced by Granzow Construction.
- Pre-pandemic open hours resumed 10/19

Patron Count

Date	Total	Avg/Day	Date	Total	Avg/Day
July 2019	1796	82	Mar 2020	765	76 (10 days open)
Aug 2019	1672	76	April 2020	0	0
Sept 2019	1532	77	May 2020	0	0
Oct 2019	1695	74	June 2020	0	0
Nov 2019	1292	68	July 2020	0	0
Dec 2019	1252	60	Aug 2020	195	33 (open 2 weeks)

Jan 2019	1184	62	Sept 2020	694	33
Feb 2019	1344	71	Oct 2020	886	42 (old hours resumed 10/19)

Budget & Finances

September

- FY 2020-2021 budget approved at annual board meeting (delayed until September due to pandemic)
- Niagara County grant for \$8,877.00 was received and deposited. This was for \$1,127 more than budgeted.
- September was our last month using Roush CPA PC for our accounting services. Transition to JLThom CPA PC occurred during this time.

Circulation

	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>RBDigital</i>	<i>Ancestry</i>
July 2019	2150	138	27	113	8	23
Aug 2019	1957	198	32	123	6	78
Sept 2019	1681	158	12	107	11	24
Oct 2019	1728	195	16	110	9	49
Nov 2019	1602	80	23	116	11	56
Dec 2019	1394	92	28	143	7	19
Jan 2020	1527	120	28	104	9	80
Feb 2020	1596	210	21	143	5	190
Mar 2020	898	102	33	156	13	0
Apr 2020	0	0	66	193	7	0
May 2020	0	0	55	195	14	0
June 2020 (curbside only)	184	1	65	158	16	0
July 2020 (curbside only)	272	0	67	172	8	0

Aug. 2020 (2 weeks browsing)	572	6	61	161	7	52
Sept. 2020	959	16	46	134	12	5
Oct. 2020	1218	66	37	143	8	14

Cataloging and Collection Development

	<i>Items in Collection</i>	<i>Items Circulated</i>	<i>Items Removed</i>
July 2019	19430	2150	3
Aug 2019	19335	1957	226
Sept 2019	19397	1681	47
Oct 2019	19515	1728	28
Nov 2019	19545	1602	107
Dec 2019	19444	1394	188
Jan 2020	19545	1527	0
Feb 2020	19541	1596	106
March 2020	19439	898	218
April 2020	19390	0	0
May 2020	19439	0	0
June 2020	19512	184	0
July 2020	19524	272	34
Aug 2020	18973	572	32
Sept 2020	19385	959	0
Oct 2020	19436	1218	29

Some weeding has resumed now that there is more space in the basement. As of right now weeding is focusing on areas where space is becoming an issue (nonfiction 200s, nonfiction 640s, picturebooks).

Continuing Education and Professional Development

- PPP Loan Webinar on 7/1 to make sure we complied with our loan.
- Nioga Directors have been having monthly to bi-monthly phone meetings to keep up with pandemic guidelines and check in with each other.
- First (and so far only) in-person Nioga meeting was held on 9/16 while maintaining social distance outside. Librarians met to discuss the 2020 Summer Reading Program.
- Meeting with MS & HS Media Specialist Kelly Cousins on 10/2 to brainstorm upcoming collaborations.

Programming

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
June 22 - Aug. 31	Page Turner Adventures Storyologist Virtual Summer Reading Program	22ch/14ad via Facebook 10ch/4ad via website (registered)
Aug. 17-Sept. 5	SRP Wrap-Up Survey	--/--
September	Library Card Challenge	11ch/41ad
October	Paper Ghost/Candy Corn Craft	5 taken
October	Trick or Treat Bags	22 taken

Publicity & Outreach

August

- New teachers visited the library on a district-wide “scavenger hunt” as part of their orientation

September to present:

- Nioga staff Sara Taylor & Harley Lawrence were here with a Census taker on 9/29 to promote the 2020 Census as well as help anyone who needed to complete theirs. They spoke with a total of 5 people who all said they had already completed theirs.
- 4th grade teacher Melanie Stolzenberg has reached out to sign up all of her fully-virtual learning students for library cards. This is an ongoing collaboration.

Current Displays

- Book tree & Children’s Area: Dinosaurs for Dinovember
- Thanksgiving/autumn “take ‘n’ make” crafts from Michael’s provided by the Friends of the Library

Social media

- We have 629 likes on Facebook, 112 followers on Twitter, 154 on Instagram, and 1,255 on Pinterest

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Staff & Volunteers

2020 has been a challenging year for everyone, so we greatly appreciate all the help we've had from the staff, Board, and Friends! Thank you to the staff for helping create and keeping up with policy and scheduling changes. Thank you to the Board for guidance during these difficult times. Thank you to the Friends for all of their support with the basement and donations for programming. We certainly could not have done any of it without you!

Respectfully submitted,
Gretchen Schweigert
Library Director