

Royalton Hartland Community Library  
Minutes for the Annual Board of Trustees Meeting  
September 21, 2020 7:00 pm

Attendees: Margaret Allen, Regina Brown, Debbie Brown, Keith Bond, Linda Pickreign, Carole George, Kathy Henninger. New members: Michele Smith and Diana Bragg. Gretchen Lang absent. Director Gretchen Schweigert.

Call to order and pledge to the flag

- President Margaret Allen called meeting to order at 7:05 pm.

Ten Minute Public Comment Session

Election of Trustees

- Secretary Brown casts one ballot to elect:
  - 2 trustees unopposed - Diana Bragg, Michele Smith-Link.
  - 2 trustees up for election -Keith Bond, Linda Pickreign.
  - The oath of office was administered by notary Rebecca Schweigert.

Secretary Report

- Minutes read from the Annual Meeting July 15, 2019. Motion to accept: Carole, second Regina.
- Minutes read from the last meeting August 17, 2020. Correction. Gretchen Lang was not absent from the meeting. Motion to accept corrected minutes Keith, second Linda.

Treasurer's Report from Carole George

- Investment Account earned 5% over the past 5 years. Pleased with those results.
- Budget Report accepted as read.
- Final review and vote on the July 1, 2020-June 30, 2021 Budget. Motion to approve: Kathy, second Michele.

Director's Annual Report

- Report on File

Friends Report

- Nothing to report at this time.

Board Reorganization

- Motion to retain current slate of officers. Keith, second Kathy.

Business Items

- New Accounting Firm discussion. New firm approved to begin October 1.
- Updates on Grant money being used for remodeling
  - Ramp work to begin soon.
  - Waiting to hear back from the electric door company
  - Carpeting on the stairs is complicated by chair lift. May be able to do it without uninstalling the chair.
  - The work so far is under budget and has been kept local.

Meeting Schedule for remainder of 2020-2021:

- October 19: new member orientation 6:30pm
- November 16, 2020
- January 11, 2021
- March 15, 2021
- June 21, 2021
- Annual Meeting: July 19, 2021

Special Thank you from Margaret to Keith and Michele to install the plexiglass.

Ten Minute public comment session

Adjournment

- President Margaret Allen adjourned the meeting at 8:23 pm. Motion Carole, Seconded by Kathy.
- Next meeting: Annual meeting on November 16, 2020.
- Minutes respectfully submitted by: Debbie Brown