

Construction grant update

- Carpet in the main library has been completed (July). The office and the stairs will be done soon.
- New outlets installed for desk relocation and outlets installed in basement (Feb. 2020)
- Electric door TBD (will call to follow up)
- Fuse box panel addition and cameras TBD (Able Electric wishes to complete the fuse box when the Imperial Doors installs the door—camera placement needs to be voted on)
- Ramp TBD (via Granzow)

Other Construction updates

- Lights in office & upstairs completed (LimeEnergy LED -- July)
- Fire Extinguishers replaced (July)
- New dehumidifiers purchased after basement flooding (7/27/2020)
- New weed whacker purchased
- Front stairs patched

Curbside Pickup (Includes printout pickups)

| | |
|--------------------------|-----|
| June 2020 | 45 |
| July 2020 | 57 |
| Aug 2020 (as of 8/15) | 33 |
| TOTAL | 135 |

3 requests for computer usage

Digital Library Circulation

| | <i>Overdrive</i> | <i>Hoopla</i> | <i>RBDigital</i> | | <i>Overdrive</i> | <i>Hoopla</i> | <i>RBDigital</i> |
|-----------|------------------|---------------|------------------|-----------|------------------|---------------|------------------|
| Jan 2019 | 27 | 130 | 17 | Jan 2020 | 28 | 104 | 9 |
| Feb 2019 | 36 | 113 | 8 | Feb 2020 | 21 | 143 | 5 |
| Mar 2019 | 35 | 125 | 10 | Mar 2020 | 33 | 156 | 13 |
| Apr 2019 | 30 | 91 | 10 | Apr 2020 | 66 | 193 | 7 |
| May 2019 | 25 | 113 | 10 | May 2020 | 55 | 195 | 14 |
| June 2019 | 27 | 121 | 10 | June 2020 | 65 | 158 | 16 |
| July 2019 | 27 | 113 | 8 | July 2020 | 67 | 172 | 8 |

| | | | |
|-----------|----|-----|----|
| Aug 2019 | 32 | 123 | 6 |
| Sept 2019 | 12 | 107 | 11 |
| Oct 2019 | 16 | 110 | 9 |
| Nov 2019 | 23 | 116 | 11 |
| Dec 2019 | 28 | 143 | 7 |

2020 Hoopla usage = \$1,899.80 as of July 2020.

Budget & Finance Updates

- Spring check from school received and deposited in April.
- PPP loan applied for and received in June. The library received \$16,205.18 to cover 2.5 months of payroll while closed to the public.

Staff & Volunteers

So much of this construction done over the last few months could not have been done with the help of the Board, Friends, and staff! Thank you to President Margaret Allen & husband Harold; thank you to Trustee Linda Pickreign & husband Wes; thank you to Trustees Kathy Henninger, Keith Bond, Regina Brown, clerk Ellen Gagné and sons Ethan & Alex, clerk Teresa Facklam, Friends Christa Lutz & Amy Monti, custodians Gary & Donna Snyder, and volunteer Richard Schweigert for all their help with moving furniture, packing books, cleaning the basement, and so much more during these uncertain times!

Respectfully submitted,
Gretchen Schweigert
Library Director