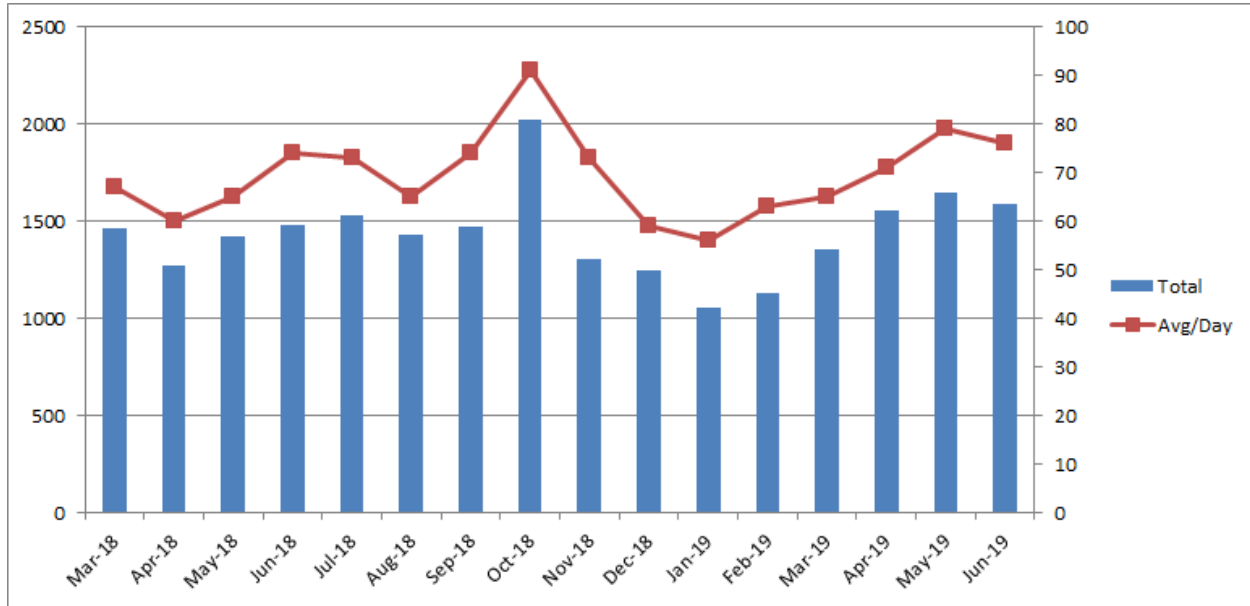


### Buildings & Grounds

- Summer
  - New weekday hours began on July 1st (M-Th: 11am-8pm) following Proposition 3's passing, allowing us an extra \$2,000 per year from the school.
  - Our door counter was fixed and realigned to be more accurate.
- Fall
  - The ramp was repainted with grit paint
  - (Dec) Hot water tank was replaced due to a leak.
- Winter
  - (Jan) Front door handle replaced.
  - Snow shovel & snow blower replaced.
  - A Lockport electric company did a routine inspection following the fire in Barker.
  - Utica Insurance did a routine inspection.
  - (Mar) Our estimates for the 2019 Construction Grant began with Able Electric.
  - Several closing due to weather in Jan. & Feb.
- Spring
  - (May) National Grid replaced all of the downstairs light ballasts (minus the office and bathroom) and installed LED light bulbs.
  - (May) Halstead Plumbing & Heating replaced the furnace and a/c vents.
  - (June) Halstead fixed the wiring for the upstairs a/c unit.
  - (June) All estimates for the construction grant have been received and the application has begun.

### Patron Count

Date	Total	Avg/Day	Date	Total	Avg/Day
Mar 2018	1467	67	Nov 2018	1306	73
Apr 2018	1270	60	Dec 2018	1246	59
May 2018	1424	65	Jan 2019	1059	56
June 2018	1483	74	Feb 2019	1131	63
July 2018	1531	73	Mar 2019	1354	65
Aug 2018	1427	65	Apr 2019	1559	71
Sept 2018	1473	74	May 2019	1649	79
Oct 2018	2021	91	June 2019	1589	76



Patron Count for July 2018-June 2019

### Budget & Finances

- Summer
  - (Aug) Approved for the full \$5,000 from the Bullet Aid (Check not received until January)
- Winter
  - (Jan) The Library received a notice that the Jackling/White trust fund had matured and was in the process of being distributed to its recipients (check received & deposited Feb. 26). It was then transferred to our WellsFargo investment account.
- Spring
  - (April) Utica Insurance did a routine audit.
  - Another proposal for an increase of \$2,000 was added to the School's budget vote and passed! This allows us to go fine-free for children's books and reduce our daily DVD overdue fines to \$0.50 per day starting with the next fiscal year.
  - Retirement funds were set up for employees who work 1,000 hours or more per year. This is done with a SIMPLE IRA through WellsFargo. It goes into effect in July 2019.

### Circulation

	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>Zinio</i>	<i>Ancestry</i>
July 2018	2130	359	56	92	4	198
Aug 2018	2149	386	37	66	3	407
Sept 2018	1885	256	57	86	8	130
Oct 2018	1989	267	26	101	13	57

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Nov 2018	1448	193	25	113	22	86
Dec 2018	1496	124	33	120	10	1
Jan 2019	1614	116	27	130	17	<i>Unknown (technical issue on website)</i>
Feb 2019	1568	130	36	113	8	475
Mar 2019	1956	135	35	125	10	168
Apr 2019	2072	186	30	91	10	190
May 2019	1850	141	25	113	10	<i>Unknown (technical issue on website)</i>
June 2019	1811	136	27	121	10	1

**Cataloging and Collection Development**

	<i>Items in Collection</i>	<i>Items Circulated</i>	<i>Items Removed</i>
July 2018	20627	2130	--
Aug 2018	20674	2149	189
Sept 2018	20700	1885	43
Oct 2018	20804	1989	33
Nov 2018	20752	1448	255
Dec 2018	20784	1496	52
Jan 2019	20725	1614	134
Feb 2019	20485	1568	404
March 2019	19860	1956	144
April 2019	19659	2072	338
May 2019	19291	1850	512
June 2019	19333	1811	64
	<i>Total</i>	21968	2168

In light of the proposed carpet replacement, a major weeding project was undertaken in order to streamline the book moving process. This project will continue throughout the summer.

The children’s area was reorganized in the hopes of increasing circulation in all areas.

- We now have a “juvenile a/v” section where the J and YA DVDs and audiobooks are all compiled together (formerly the J BIO section)
- The juvenile biographies are at the end of the nonfiction, after the 900s.
- The picture books have been condensed to 2 shelf levels per case and there is now enough room that all the books may stand up for their spines to be seen.
- The “tiny” books are now on the picture book side of the shelves.
- The historical fiction and mysteries series (American Girl, Dear America, Hardy Boys, Nancy Drew, etc.) have been rehomed to sharing one section near the juvenile fiction.

**Continuing Education and Professional Development**

- Fall
  - (Sept) Directors’ Meeting & ALMS Governing Council
  - (Sept) Library Space Planning Workshop
  - (Nov) Adult Reference Library Meeting @ PAV
  - (Nov) NYLA Annual Conference & Trade Show (Rochester)
  - (Dec) Recognizing & Prevent Harassment & Discrimination @ NIO
- Winter
  - (Jan) How to Conduct a Budget Vote Asking for an Increase @ NIO
  - (Jan) Summer Reading Planning Meeting @ NIO
- Spring
  - (Mar) How to Run an Effective Board Meeting @ NIO (attended by Board President Margaret Allen)
  - (Apr) Spring Directors’ Meeting & ALMS
  - (Apr) Diversity Outreach @ NIO
  - (Apr) Opioid Overdose & NARCAN training @ Town of Somerset
  - (May) Adult Reference Librarian Meeting @ MDT
  - (June) Summer Director’s Meeting & ALMS
  - (June) Construction Grant Open Lab

Programming

*Multi-Seasonal*

Book Club (10)	--/90 ad.
Storytime (31)	66 ch./32 ad.
Lego Club (12)	113 ch./ 70 ad.

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Notary (5)	--/3 ad.
Game Night (3)	--/19 ad.
Monthly Displays (5)	63 ch./3 ad.

Total: 242 ch. & 217 ad.

Summer Reading Challenges

Reading Rock Star Challenge (K-8)	62
Book Bingo (ages 13+)	33

Summer 2018

Storytime Rocks! (Grigg Lewis - 6 dates)	11 ch; 5 ad
Little Storytime (8 dates)	5 ch; 1 ad
Hartland Rec Storytime (4 dates)	41 ch; 3 ad
Royalton Rec Storytime (3 dates)	37 ch; --

July 2018

Little Yogis	2 ch; 2 ad
Rock Your Body: Yoga for All Levels	--; 3 ad
Adopt a Pet Rock	12 ch; 3 ad
Painting Rocks!	--; 2 ad
COMIC CON	
Make Your Own Comic Book	6 ch; --
Cosplay Contest	8 ch; --
Movie: The Avengers	12 ch; -
Defiant Monkey Improv	3 ch; 5 ad
CD Scratch Art	12 ch; 2 ad
Shark Week Storytime	1 ch; 3 ad
BTOP: Intro to Computers & Internet	--; 5 ad
Harry Potter Escape Room	6 ch; --

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August 2018

<i>Dinosaur Dig Storytime</i>	<i>13 ch; 6 ad</i>
<i>Pop Rock Slime</i>	<i>15 ch; 3 ad</i>
<i>GlassBarge Storytime</i>	<i>7 ch; 7 ad</i>
<i>Guitar Hero Day</i>	<i>3 ch; 3 ad</i>
<i>Paint Your Own Mug</i>	<i>--; 2 ad</i>
<i>Rock Your Body: Tai Chi for All Levels</i>	<i>CANCELED (rescheduled for Sept.)</i>
<i>Traveling Campfire</i>	<i>9 ch; 2 ad</i>
<i>Ready for Kindergarten Storytime</i>	<i>5 ch; 1 ad</i>
<i>Star Wars Double Feature</i>	<i>7 ch;--</i>

Total Summer 2018: 277 children; 91 adults

Fall 2018

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
Sept 18	Bead Lizards	10 ch/--
Sept 20	Intro to Tai Chi	--/--
Sept 25	Movie Night Solo: A Star Wars Story	6 ch/1 ad
Sept 17	Rock Painting	--/2 ad
Oct 9	Fortnite/Video Game Night	6 ch/--
Oct 11	Escape Room @ the High School	10 teens
Oct 18	Adopt a Pet Rock	8 ch/1 ad
Oct 25	Witches' Tea	--/11 ad
Oct 30	Mischief Night Party	25 ch/15 ad
Nov 13	Scrumptious McGiblets' Escape Room	5 ch/1 ad
Nov 15	Intro to Finger Knitting	2 ch/3 ad
Nov 20	Holiday Crafternoon	--/--
Nov 29 Dec 20	Healthcare Sign Up Help	--/5 ad --/--

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Tuesdays in December (3)	Holiday Crafternoon	10 ch/2 ad
Dec 11	Ornament Paint Night	--/10 ad
Dec 20	Build-a-Snowman Storytime	--/--
Dec 27	Video Game Day	3 ch/--

Total Fall 2018: 75 children/10 teens/ 38 adults

Winter 2018-19

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
Jan. 15	Crafternoon: Crochet for Beginners	--/--
Jan. 31	Make Some Art Storytime	Canceled (Closed due to weather)
All Month (February)	Story Sleuth Challenge	10 ch/-- (18 total completed)
Feb. 6	Read In	--/--
Feb 19	Crafternoon: Weaving	2 ch/1 ad
Feb 20	Author Talk with Peggy Thomas	--/3 ad.

Total Winter 2018-19: 12 children/ 4 adults

Spring 2019

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
3/5/19	Goodbye, Winter! Dessert Event	--ch/16 ad
3/9/19	A Taste of Spring (Girl Scout Gold Award)	12 ch/11 ad
3/13/19	Lucky the Leprechaun Escape Room	4 ch/--ad
3/20/19	Snake Oil & Cure-Alls: A History of the American Medicine Show	--ch/6 ad
4/2/19	Lego Club Kick-Off w/ Lego Batman Movie	8 ch/7 ad
4/4/19	Meet the Middleport Police	5 ch/4 ad
4/7-13/19	Late Fee Forgiveness Week	17 total

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4/10/19	Meet the Middleport DPW	18 ch/10 ad
4/13/19	BTOP: Computer & Internet Basics	CANCELED
4/15/19	PomPom Bunny Workshop	3 ch/-- ad
4/16/19	BTOP: Gadgets & Gears	--ch/1 ad
4/17/19	Eat Smart, NY! Cooking & Nutrition Workshop	--ch/6ad.
4/25/19	Video Game Day	5 ch/2 ad
5/8/19	American Legion Clute-Phillips Post #938	--ch/4 ad
5/9/19	History Q&A	1 ch/3 ad
5/15/19	Sun Prints	CANCELED (No Sun)
5/23/19	Movie Night: Disney's Aladdin	1 ch/--ad
5/29/19	Mugs 'n' Mead	CANCELED
6/3/19	Caterpillar Puppet Workshop	1 ch/1 ad.
6/5/19	Eat Smart, NY! Cooking Workshop	--/5 ad.
6/8/19	BTOP Tech Help: Managing Your Digital Life	CANCELED
6/10/19	6th Grade Tour	77 ch/6 ad.
6/22/19	Fairy Tea Party	5 ch./3ad.
6/27/19	BTOP Tech Help: Gadgets & Gear	--/2 ad.

TOTAL Spring 2019 (Not counting late fee forgiveness): 140 ch/ 87 ad

**Total 2018-2019:** 746 children/10 teens/437 adults

159 programs/1,210 program attendance (Including Late Fee Forgiveness)



### Publicity & Outreach

- Summer
  - (July & Aug) Royalton and Hartland Rec storytimes
  - (Aug) Yahoo Data Center Tour (organized by Nioga)
  - (Aug ) Bullet Aid Grant presentation with Sen. Robert Ort
- Fall
  - School Open Houses (Aug = ES, Sept = HS, Oct = MS)
  - (Oct) ES “Trick or Trunk” Event
  - The Library was open during Trick or Treating hours on Halloween for the first time. This brought in over 200 people, many of whom had never been to the library.
  - (Nov) The Friends of the Library had a Bag Sale & Basket Raffle on Election Day.
- Winter
  - (Dec) The Village and the Library collaborated for the Village’s annual tree lighting ceremony. The Library hosted the reception consisting of storytime with Santa and Mrs. Claus, the Community Choir singing carols upstairs, and refreshments. Approximately 100 people attended.
  - Director Gretchen Schweigert met with Village Mayor Richard Westcott and RHCSO Superintendent Hank Stopinski to discuss how the village, the library, and the school district can all support and promote each other.
  - (Feb) Meeting with Rep. Mike Norris and other district librarians to discuss the state’s upcoming budget.
  - (Feb) Director Gretchen Schweigert attended a meeting with RHCSO administrators to promote the library.
- Spring
  - (April) Director Gretchen Schweigert attended the monthly meeting of the Elementary School to promote the library to its staff.
  - (April) For National Library Week (Libraries = Strong Communities), the library set-up a “Pop Up Library” at the Royalton and Hartland Town Halls. There people were able to sign up for library cards and check items out. Barker Public Library collaborated at Hartland for a storytime, as well.
  - (May) Director Gretchen Schweigert represented the library at the Annual Arbor Day tree planting.
  - (May) The Friends of the Library’s Annual Bag Sale during the Village Yard Sale was a great success.
  - (May) The library was at the Kindergarten Ice Cream Social signing up people for library cards and promoting Summer Reading.
  - (June) The library returned to the two Town Halls to have book sales and promote the Summer Reading Program.

### *Social Media*

We currently have 564 likes on Facebook, 91 followers on Twitter, 120 followers on Instagram, and 1,219 followers on Pinterest.

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### **Staff & Volunteers**

#### *Current Staff*

Director - Gretchen Schweigert

Clerk & IT Specialist - Ellen Gagné

Clerk - Teresa Facklam

Custodial & Maintenance - Gary and Donna Snyder

The Friends of the Library has been an immense help over the year! Our book sales were incredibly successful, and the various events they helped with couldn't have been done without them! Special thanks to Board Vice President Regina Brown for all her help with our collection development and to Friend Ila Schnackel for her continuous efforts keeping the library beautiful. Also a special thanks to our student workers and volunteers over the past year.

Respectfully submitted,

Gretchen Schweigert

*Library Director*