

Buildings & Grounds

- May 20 - National Grid replaced all downstairs ballasts (minus bathroom and office) and replaced bulbs with LED.
- Construction grant is underway
 - Carpets
 - Electric outlets
 - Side door (electric)
 - Windows
 - Upstairs sink
 - Ramp

Patron Count

Date	Total	Avg/Day	Date	Total	Avg/Day
Mar 2018	1467	67	Nov 2018	1306	73
Apr 2018	1270	60	Dec 2018	1246	59
May 2018	1424	65	Jan 2019	1059	56
June 2018	1483	74	Feb 2019	1131	63
July 2018	1531	73	Mar 2019	1354	65
Aug 2018	1427	65	Apr 2019	1559	71
Sept 2018	1473	74	May 2019	1649	79
Oct 2018	2021	91			

Budget & Finances

- 4/22/19 - Utica Insurance conducted a routine audit.
- 4/29/19 - The Spring portion of the check from the school arrived and was deposited
- 5/21/19 - Prop 3 passed again! We are now receiving \$107,000 collected by the school district. As promised, beginning with the new fiscal year (July 1) we will be going fine-free for children's books and reducing our daily DVD overdue fees to \$0.50 per day.

Circulation

	<i>Phys Mat</i>	<i>Internet</i>	<i>Overdrive</i>	<i>Hoopla</i>	<i>Zinio</i>	<i>Ancestry</i>
Mar 2018	1672	138	21	69	2	0
Apr 2018	1863	192	20	105	6	32
May 2018	1592	147	22	112	5	144
June 2018	1692	218	27	88	0	21
July 2018	2130	359	56	92	4	198
Aug 2018	2149	386	37	66	3	407
Sept 2018	1885	256	57	86	8	130
Oct 2018	1989	267	26	101	13	57
Nov 2018	1448	193	25	113	22	86
Dec 2018	1496	124	33	120	10	1
Jan 2019	1614	116	27	130	17	<i>Unknown (technical issue on website)</i>
Feb 2019	1568	130	36	113	8	475
Mar 2019	1956	135	35	125	10	168
Apr 2019	2072	186	30	91	10	190
May 2019	1850	141	35	113	10	0

Cataloging & Collection Development

	<i>Items in Collection</i>	<i>Items Circulated</i>	<i>Items Removed</i>
Mar 2018	20614	1672	60
Apr 2018	20389	1863	254
May 2018	20474	1592	96
June 2018	20516	1692	44

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July 2018	20627	2130	--
Aug 2018	20674	2149	189
Sept 2018	20700	1885	43
Oct 2018	20804	1989	33
Nov 2018	20752	1448	255
Dec 2018	20784	1496	52
Jan 2019	20725	1614	134
Feb 2019	20485	1568	404
March 2019	19860	1956	144
April 2019	19659	2072	338
May 2019	19291	1850	512

Due to the May Book Sale and the construction, I have been weeding our collection heavily following standard weeding guidelines. 1,532 books have been removed from our collection between January and May (adult fiction, adult nonfiction 900s, 700s, 600s, picture books, juvenile fiction, juvenile nonfiction 900s & biographies, and young adult fiction).

My reorganization plan for the children's and YA area is complete.

- We now have a "juvenile a/v" section where the J and YA DVDs and audiobooks are all compiled together (formerly the J BIO section)
- The juvenile biographies are at the end of the nonfiction, after the 900s.
- The picture books have been condensed to 2 shelves per case and there is now enough room that all the books may stand up for the spines to be seen.
- The "tiny" books are now on the picture book side of the shelves.
- The historical fiction and mysteries series (American Girl, Dear America, Hardy Boys, Nancy Drew, etc.) have been rehomed to sharing one section near the juvenile fiction.
- The last step is new labels/signs for each of the sections.

We are hoping this will result in greater circulation for all of these sections.

Continuing Education and Professional Connections

Date	Workshop	Location	Attendee(s)	Description
3/29/19	How to Run an Effective Board Meeting (Presented by Paul Sikora)	Nioga	Board President Margaret Allen	This special workshop is for new and experienced Library Trustees and Directors. The presentation will include: Open Meetings Law, Freedom of Information Act, Do's and Don'ts of Effective Board Membership, Robert's Rules of Order, Sample Agendas, Minutes, By-laws, etc.
4/3/19	Spring ALMS & Directors' Meeting	Nioga	Gretchen Schweigert	Meeting of the system directors to go over various topics, including ALMS (tech support) updates
4/10/19	Outreach Workshop: Diversity Has Gone to the (Library) Dogs	Nioga	Gretchen Schweigert	Presented by Andrea Snyder of the Pioneer Library System and Dog Tags, NY. Provided libraries with information on how to be accessible to everyone.
4/17/19	Town of Somerset Opioid Overdose and NARCAN training	Somerset Town Hall	Gretchen Schweigert	Training in treating an opioid overdose with NARCAN.
5/9/19	Adult Reference Librarian Meeting	Royalton Hartland Community Library (MDT)	Gretchen Schweigert	Bi-annual meeting of system adult reference librarians to discuss various related subjects.

Programming

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
3/25/19 <i>Woman with a Gun,</i> by Philip Margolin 4/29/19 <i>What She Left Behind,</i> by Ellen Marie Wiseman 5/20/19 <i>We Are All Welcome Here,</i> by Elizabeth Berg	Book Club	--ch/10 ad --ch/8 ad --ch/7 ad
March April May	Stop In Storytime	4 ch/2 ad 9 ch/4 ad 4 ch/2 ad
April May	Lego Club	24 ch/26 ad 10 ch/2 ad
4/8/19 5/6/19	Game Night	--ch/7 ad --ch/9 ad
March (Craft Month) April (Poetry Month) May (Origami)	Monthly Displays	10 ch/--ad 4 ch/--ad 6 ch/--ad
3/5/19	Goodbye, Winter! Dessert Event	--ch/16 ad
3/9/19	A Taste of Spring (Girl Scout Gold Award)	12 ch/11 ad
3/13/19	Lucky the Leprechaun Escape Room	4 ch/--ad
3/20/19	Snake Oil & Cure-Alls: A History of the American Medicine Show	--ch/6 ad
4/2/19	Lego Club Kick-Off w/ Lego Batman Movie	8 ch/7 ad
4/4/19	Meet the Middleport Police	5 ch/4 ad
4/7-13/19	Late Fee Forgiveness Week	17 total
4/10/19	Meet the Middleport DPW	18 ch/10 ad
4/13/19	BTOP: Computer & Internet Basics	CANCELED
4/15/19	PomPom Bunny Workshop	3 ch/-- ad

4/16/19	BTOP: Gadgets & Gears	--ch/1 ad
4/17/19	Eat Smart, NY! Cooking & Nutrition Workshop	--ch/6ad.
4/25/19	Video Game Day	5 ch/2 ad
5/8/19 5/9/19	American Legion Clute-Phillips Post #938 History Q&A	--ch/4 ad 1 ch/3 ad
5/15/19	Sun Prints	CANCELED (No Sun)
5/23/19	Movie Night: Disney's Aladdin	1 ch/--ad
5/29/19	Mugs 'n' Mead	CANCELED
TOTAL		128 ch/ 170 ad

Publicity & Outreach

Date	Event	Attendance
4/5/19	Pop-Up Library Town of Royalton	2 children's library cards 4 adults (2 sign up/2 renew)
4/26/19	Pop-Up Library & Storytime Town of Hartland	8 ch/5 ad (All Barker)

- May 3 - Attended the Annual Arbor Day Tree Planting ceremony
- May 14 - Kindergarten Ice Cream Social: 4 ch/2 ad library card sign-ups.
- The Middleport Rotary now uses the library for its meetings.

Current displays

- The book tree is decorated to honor Eric Carle's The Very Hungry Caterpillar for its 50th anniversary.
- The desk shelf display has building straws and architecture books to encourage patrons to build their own structures.
- The case up front has the American Legion display left over from the History Q&A in May.

Social Media

We currently have 561 likes on FB, 92 followers on Twitter, 119 followers on Instagram, and 1,218 followers on Pinterest.

Staff & Volunteers

- We have had a high school volunteer working on various tasks and helping a tremendous amount. Her mother is a Nioga employee so she is already very familiar with library protocol.
- Trustee Regina Brown continues to be a great help with collection development, as well.
- Friend of the Library Ila Schnackel always keeps the library looking beautiful.
- The Friends of the Library's book sale was very successful in whittling down the books in the basement.

Respectfully submitted,
Gretchen Schweigert
Library Director