

Royalton Hartland Community Library

9 Vernon St. Middleport, NY 14105

Regular Board of Trustee meeting

September 16, 2019

Attendees: Margaret Allen, Regina Brown, Kathy Henninger, Keith Bond, Carole George, Linda Pickreign, Gretchen Lang, Director Gretchen Schweigert Absent: Debbie Brown, Gail Kester

1. Call to order by President Margaret Allen at 7:03 followed by the Pledge to the Flag
2. No public comment session
3. Secretary's Report: Minutes of the Annual Meeting were read and approved as amended.
4. Treasurer's Report: Gail sent in her report. A transfer of money from our investment account was requested. Everything is tracking normally. The treasurer's report was reviewed, accepted and filed.
5. Friends' Report: No Report
6. Director's Report:
 - Gretchen is continuing to weed books
 - Fire extinguishers have been replaced
 - The sculpture has been painted thanks to Paul and Terry Facklam
 - The railing has been repainted by Gary Snyder
 - The Construction Aid Grant has been submitted
 - Gretchen has been working on plans for future Summer Reading Programs

The full Director's Report is on file at the Library

7. Old Business:
 - At this time, we will keep our present bookkeeper.
 - Grant Update: The Grant application has been submitted to NIOGA with approval date sometime in the future. Meanwhile, we can start on the projects, to be reimbursed when the Grant comes in. A motion was made by Carole and seconded by Regina to start with the replacement windows on the addition and the sink for the upstairs meeting room. The motion was passed.
 - The Library's 90th Birthday party was a success with many attending and proclamations presented by local government officials.
 - Representative Michael Norris presented the Library with a \$13,000.00 infrastructure Grant.
8. New Business:
 - Staff Annual Reviews will be done by the next meeting.
 - Thanks to Joe Schmidbauer for alleviating a bee problem, free of charge!
 - No smoking signs will be posted at all Library doors as per Section 1339-o of New York's Public Health Law.
 - A motion by Keith and a second by Kathy to appoint Carole George as temporary Treasurer. Motion approved. Thanks to Carole for agreeing to this post. Thanks to Regina for taking notes of this meeting. The meeting was adjourned at 7:40-motion by Carole, second by Linda.

Respectfully submitted,
Margaret Allen