

Royalton Hartland Community Library  
9 Vernon St. Middleport, NY 14105  
Annual Meeting July 15, 2019 Minutes

Attendees:

Margaret Allen, Regina Brown, Debbie Brown, Keith Bond, Linda Pickreign, Carole George, Gail Kester, Gretchen Schweigert, Director. Absent Gretchen Lang,

1. Call to order at 7:03 pm and Pledge to Flag
2. Election of Trustee. Deborah Brown, the Board Secretary, cast one vote for Kathy Henninger who is unopposed for a three-year term. All in favor. Administration of Oath of Office for new Trustee was conducted by Cindy Boyler, Notary. Welcome to our newest member.
3. Minutes of July 16, 2018 meeting read by Debbie. Motion to approve by Gail, second by Linda.
4. Treasurer's Report-Gail
  - a. Report presented but found to have several errors. Some were corrected but more forthcoming. A revised report will be forthcoming via email.
  - b. Motion to take \$5,702 out of investment account no later than October 1 by Carole, second by Regina.
  - c. Exploring the possibility of switching to a new accountant
5. Review and approval of 2019-2020 budget
  - a. Budget discussed and amended.
  - b. Motion to approve by Kathy, second by Regina Brown
6. Director's Annual Report-Gretchen. Report on file.
7. Board Reorganization. Motion to keep the current slate of officers. Motion by Keith, second by Linda.
8. Updates on Grant-Gretchen and Margaret
  - a. We went to a workshop and found ourselves the ONLY attendees, much to our surprise. We are in the process of applying for a construction grant from NY State. This grant would cover 75% of the cost of certain repairs. How to word the request and what would be covered were discussed. Also, we must provide photos and essay of need
  - b. The cost of all the projects is under \$40,000 but we would have to pay the full cost and then get reimbursement. Note: we have to pay prevailing wage.
9. Chris Collins will visit the Library this Friday (July 19) at 10:00am. All are welcome to attend.
10. Party Update: Everything on track but we need to do some cleaning and prepping.
11. Set dates for 2019-2020 meetings: 9/16/19, 11/18/19. 1/13/20, 3/16/20, 6/15/20. Annual meeting: 7/20/20
12. Miscellaneous
  - a. Retirement plan is all set and will begin January 1, 2020.
  - b. Safe purchase discussion by Linda: \$349 at Walmart, shipping free if picked up at store and Linda's husband and son will do that for us. 2 hour fire proof, 8 hour waterproof, about the size of a microwave weighing 109 lbs. Decided to buy one and if a second is needed, we can purchase it down the road. Motion to purchase Debbie, second by Carole with the money to come from the endowment.
13. Adjournment: 8:45pm Motion by Kathy, second by Regina.