

Royalton Hartland Community Library
9 Vernon St. Middleport, NY 14105
Minutes June 17, 2019

Attendees: Margaret Allen, Debbie Brown, Keith Bond, Linda Pickreign, Gail Kester, Michele Smith, Director Gretchen Schweigert. Absent/excused: Gretchen Lang, Carole George, Regina Brown.

1. Call to order at 7:05 pm and Pledge
2. Ten-minute public comment session (no one present)
3. Secretary's Reports Debbie: March (motion to approve Linda. Second Keith) and Special meeting minutes- (motion to approve Keith. Second Linda)
4. Treasurer's Report-Gail. Present and on file.
5. Friends' Report-Michele
 - a. Fill a bag Book sale went well
 - b. upcoming events:
 - i. purple crate program
 - ii. The Fairy Tea Party (6/22)
 - iii. Summer Reading (July-August)
 - iv. Library Birthday Party (7/27)
6. Director's Report-Gretchen
 - a. Energy efficient Lighting is installed. Waiting for bill to see how much money they save.
 - b. Estimate of \$1500 to \$2000 to install security cameras.
 - c. Estimate of Building repairs is \$36,970. If you add b and c, \$38,970 total cost estimate.
 - d. Check from Roy Hart is in and deposited.
 - e. \$2000 increase in funding due to budget vote.
 - f. Continuing to weed children's books.
 - g. Drum Oil checked furnace and filter
7. Old business:
 - Retirement plan decision and vote. Discussion
 - Simple Plan administered by O'Neill Assoc. He takes care of plan. Advantages: safer in the long run, lack of expertise by employees. Disadvantage: expensive.
 - Charles Schwab plan oversight by employees themselves.
 - Accept O'Neill plan motion by Linda, second by Keith.
 - Estimates for Construction Aid Grant
 - Planning to apply Monday through NIOGA for a construction grant.
 - Possible Grants for a safe-Regina and Linda. Linda report.
 - Safe options: waterproof, 2 hour fire proof, key or combination lock, documents only. Looking at pricing with these general options.

Emergency Policy-Carole tabled
8. New Business:
 - Correspondence: two thank you notes. One from Lisa Thompson, Director of the Barker, for financial assistance after the fire and the other from Tom Bindeman and the NIOGA Board.
 - Budget review-Gail
 - Trustee Applications? One so far.
 - AC fixed
 - Party Plans – invitations approved
 - Possible purchase of computers-Gretchen. Really need software upgrade and replacement. Cost estimate \$7000. Motion by Keith, second by Linda to use endowment money to upgrade computers.
9. Next Meeting is the Annual Meeting July 15 at 7 pm.
10. Adjourn at 8:24. Motion to adjourn Keith, second Gail.