

Royalton Hartland Community Library

Board of Trustees Meeting

September 10, 2018

Members present: Keith Bond, Linda Pickreign, Gretchen Lang, Gail Kester, Regina Brown, Margaret Allen and Library Director, Gretchen Schweigert

The meeting was called to order at 7:07, followed by the Pledge of Allegiance. There was no public present.

Secretary's Report: The minutes of the June meeting had already been approved at the Annual meeting in July. The secretary was excused from the meeting so Regina took notes.

Treasurer's Report: Gail reported that we have received the Niagara County Grant of \$7,144.00. We have also been approved for a \$5,000.00 Budget Aid Grant. Thank you notes were signed by board members and sent to Niagara County Legislator Matt Hill and Senator Robert Ortt. Gail and Gretchen will be meeting with our accountant on Thursday. The budget is tracking normally. The Treasurer's report was accepted and filed.

Friend's Report: Michele reported that the Book Sale held during the Village Car Cruise netted \$72.00.

Director's Report: Gretchen reported that the door counter has been repaired. The Summer Reading program was successful as well as other summer programs. Some fall programming is being revamped due to our change in hours. Also, we will be offering the services of a Notary on the second Wednesday of the month. Current photo ID will be required. Other items in the report included circulation numbers, cataloging and collection information. The entire report is on file at the Library.

Discussion items:

- Patrons and staff are happy with the new hours.
- Cameras will be installed soon.
- Issues with carpeting buckling in various spots, it cannot be stretched
- Begin discussion of applying for NYS Construction Grant for next year  
Will brainstorm ideas of what we would like to include in the grant application, ex. Flooring, wiring etc. Continue discussion at November meeting.
- Begin discussion of options for retirement benefits for the Director.

Motion to adjourn by Keith and second from Gail. Meeting adjourned at 8:00.

Next meeting November 19, 2018

Respectfully submitted,

Margaret Allen

Notes taken by Regina Brown