

Royalton Hartland Library Meeting Minutes
March 19, 2018

Attendees

Margaret Allen
Regina Brown
Gretchen Lang

Gail Kester
Keith Bond
Linda Pickreign

Debbie Brown
Carole George
Gretchen Schweigert, Librarian

1. Call to order 7:07pm.
2. Public Comment Session – no public attending
3. Minutes from the meeting on January 22, 2018 were read. One addition was suggested. Motion to approve minutes as amended by Linda Pickreign. Second by Regina Brown.
4. Treasure's Report
 - a. Treasurer Gail Kester presented the current financial report.
 - b. Things are progressing "smoothly." Finances are on budget.
 - c. Credit card for the Director's use only is in place.
 - d. All accounts at Key Bank are now closed.
 - e. Treasurer's report to be filed.
5. Director's Report
 - a. Gretchen presented a summary of the report. Full report is on file at the library.
 - b. Plaques of past librarians and past presidents are hung.
 - c. Security cameras have arrived. Keith will come in tomorrow and begin work to install them.
 - d. Board is interested in using 2% increase in funding to extend library hours. All agreed that it is a good idea to extend them through dinner hour on the weekdays that they are open. Much discussion on where to add hours including a proposal for Sunday hours. A survey will be conducted on the website and Gretchen will discuss with staff including the possibility that another library clerk may be needed. Gretchen compiled an impressive series of charts tracking how different options would price out.
 - e. Library information flyer is now available with hours and information.
 - f. Lego club to resume April to June then take the summer off.
 - g. Gretchen mentioned some ideas such as a family game night .
 - h. Summer reading program is reaching final planning stages for children.
 - i. Reviewed Summer reading flyer (tentative)
 - ii. Reviewed Summer Reading Calendar (tentative)
 - iii. "bragging rocks" a.k.a. beads as incentive to read. This concept has been popular in other libraries in lieu of prizes.
 - iv. Gretchen is considering an adult summer reading challenge as well.
 - i. 2018 Collaborative Awareness Campaign.
 - i. A joint effort by all Nioga libraries to promote libraries.
 - ii. No check out challenge this year.
 - iii. Three phases: April, National Library Week; Sept. – library card sign-up month, Dec/Jan "Everyone-is-snowed-in-and-motivated-to-try-something-new" month.
 - iv. Nioga is having a media workshop on April 4 which Ellen and Gretchen are attending.
 - v. Our share of this program is \$300, which is based on library size so Gretchen felt it was worth it.
6. Friends Report
 - a. No friends were able to attend, but a summary report was presented to the board.
7. Old Business
 - a. Shelter point is all set.
 - b. Proposition to request a 2% increase in funding from RoyHart approved. Gratitude to Margie for helping to word it properly so it could go on the ballot in May. Members of the board were present at the school board meeting to answer questions but there were none.

8. New Business
 - a. Employee reviews are being undertaken. The employees completed their portion of the process and now Gretchen needs to complete her evaluation. Board members were given a form to evaluate Gretchen Schweigert.
 - b. Budget committee to meet soon.
 - c. Always open for new trustees but the board seems to be at a good number.
 - d. A post on the website for a gofundme request was denied.
9. Next meeting: January meeting date: June 18, 2018
10. Round Table comments invited from board members.
11. Final Public Comment. No public attendees.

Motion to adjourn –Regina Brown. Second Keith Bond. Meeting adjourned at 8:26pm.