

Buildings & Grounds

- The handle to the outside front door was replaced due to faulty mechanics (Dec. 2017)
- New shovel purchased (Dec. 2017)

Patron count

Date	Total	Avg/day	Date	Total	Avg/day
Nov 2016	1784	86	June 2107	1493	68
Dec 2016	1484	82	July 2017	1575	82
Jan 2017	1726	86	Aug 2107	1866	81
Feb 2017	1721	91	Sept 2017	1381	69
Mar 2017	1466	67	Oct 2017	1309	65
Apr 2017	1366	68	Nov 2017	1295	65
May 2017	1664	77	Dec 2017	1372	67

Budget & Finances

The credit card was FINALLY approved, and has arrived! Trustee Keith Bond is now in the process of researching security cameras.

Collection & Circulation

	Phys. Mat	Internet	Overdrive	Hoopla	Zinio	Ancestry
Nov 2016	2439	218	17	38	2	32
Dec 2016	1575	141	15	60	6	0
Jan 2017	1811	232	26	69	4	0
Feb 2017	1696	193	9	37	5	499
Mar 2017	1719	132	30	77	6	72
Apr 2017	2015	166	27	72	7	378
May 2017	1884	190	27	61	33	53

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June 2017	1715	203	35	51	2	249
Jul 2017	2152	236	18	42	7	9
Aug 2017	2095	320	21	69	9	85
Sept 2017	1508	134	7	71	2	45
Oct 2017	1608	124	24	108	2	190
Nov 2017	1633	125	26	72	2	65
Dec 2017	1365	160	38	82	7	78

	Items in Collection	Items Circulated	Items Removed
Nov 2016	20323	2439	88
Dec 2016	20142	1575	219
Jan 2017	19805	1811	408
Feb 2017	19591	1696	17
March 2017	19704	1719	83
April 2017	19917	2015	18
May 2017	19964	1884	1
June 2017	19917	1715	---
July 2017	20291	2152	---
Aug 2017	20378	2095	---
Sept 2017	20338	1508	---
Oct 2017	20510	1608	---
Nov 2017	20384	1633	159
Dec 2017	20417	1365	78

I am slowly continuing my weeding, but due to a high amount of donations, I am temporarily pausing because we have almost no room left in the basement. I have a "Take 2!" book swap scheduled for the end of the month to hopefully relieve some of the storage downstairs. I did complete weeding the DVD and Biographies, removing 69 and 81 respectively.

Continuing Education & Professional Connections

Date	Workshop	Location	Attendee(s)	Description
Nov. 9-11	NYLA Conference & Tradeshow	Saratoga Springs, NY	Gretchen Schweigert	The New York Library Association Conference & Tradeshow is an annual event for librarians across the state to attend programs that contribute to their Continuing Education credits and meet with vendors
Nov. 15	ECRR	Nioga	Gretchen Schweigert	Every Child Ready to Read is a series of 5 interactive lectures for educating library staff to provide the best literary practices for helping families with young children
Dec. 6th	Winter Director's Meeting; ALMS Governing Council	Nioga	Gretchen Schweigert	Quarterly meeting of Nioga library directors and discussion of Nioga ALMS

Programming

Date	Program	Attendees
Nov 7 (Families) Nov 14 (Drums) Nov 21 (Thanksgiving) Nov 28 (Shapes) Dec 5 (Disney)	Little Storytime	AM: 3 ch./3 ad.; PM: --/-- AM: 3 ch./2 ad.; PM: --/-- AM: 4 ch./3 ad.; PM: 2ch/2ad AM: --/--; PM:--/-- AM: 2 ch./2 ad.; PM:--/--

Dec 12 (Toys) Dec 19 (Holidays)		AM: --/--; PM: --/-- AM: --/--; PM: --/--
Nov 27th -Reader's Choice	Book Club	11 adults
Nov 16th	Winter Wellness Essential Oils	8 adults
Nov 21st	Thanksgiving STEAM	6 children; 1 adult
Dec 2nd	BTOP Express: Gadgets & Gear	4 adults
Dec 13th	Santa at the Library	16 children; 17 adults
Dec 16th	Paint With Personality: Ornament or Glass Painting	1 child; 11 adults
Dec 19th	Build a Snowman Workshop	5 children
Dec 27th	Escape Room: Reindeer Games	5 children; 1 adult

Total: 47 children; 65 adults

-See handouts for upcoming events-

Publicity & Outreach

We are in the process of setting up the G.I.F.T. (Generate Imagination in Families Today) Project via Nioga. This acts very similarly to the "Little Free Library" model, but instead of "Take a Book Leave a Book" it's just "Take a Book." We will be provided with signage and milk crates for us to put the books. I have requested 6 crates to be put into our community (ideally 2 in the village, 2 in Gasport, 1 in Royalton, 1 in Hartland--but this will depend on which stores and organizations will agree to participate). This program officially starts in July but once we receive our crates we can begin at any time. I have enlisted the Friends to be in charge of this project.

We currently have 441 followers on Facebook, 68 on Twitter, 72 on Instagram, and 1,177 on Pinterest.

Displays

- Front bookcase is "New Year, New Series" displaying the first books in their respective series meant to encourage patrons to start new series.
- The Book Tree features Winnie-the-Pooh and Friends in honor of A. A. Milne's birthday on Jan. 18th.
- The display near the LP shelves will continue to feature Christmas books until the tax documents arrive.

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The glass display case near the entrance will feature Rose's memorials indefinitely.

Staff & Volunteers

We are incredibly grateful for all of our wonderful volunteers! Thank you to Trustee Regina Brown for continuing to relabel books and to Ila Schnackel for keeping the library beautiful! Thank you to the Friends for your continuous help with events!

Respectfully submitted,
Gretchen Schweigert
Library Director