

**Buildings and Grounds**

Excess rain in early May caused minor flooding in the basement (no damage, just some damp books). It has been noted that the back addition does not have any gutters or downspouts to direct water away from the building. During this time the Shopvac quit and Gary Snyder purchased a new one. We have put our tax exempt number on file at Valu for any future purchases.

Gary has repainted the side entrance ramp.

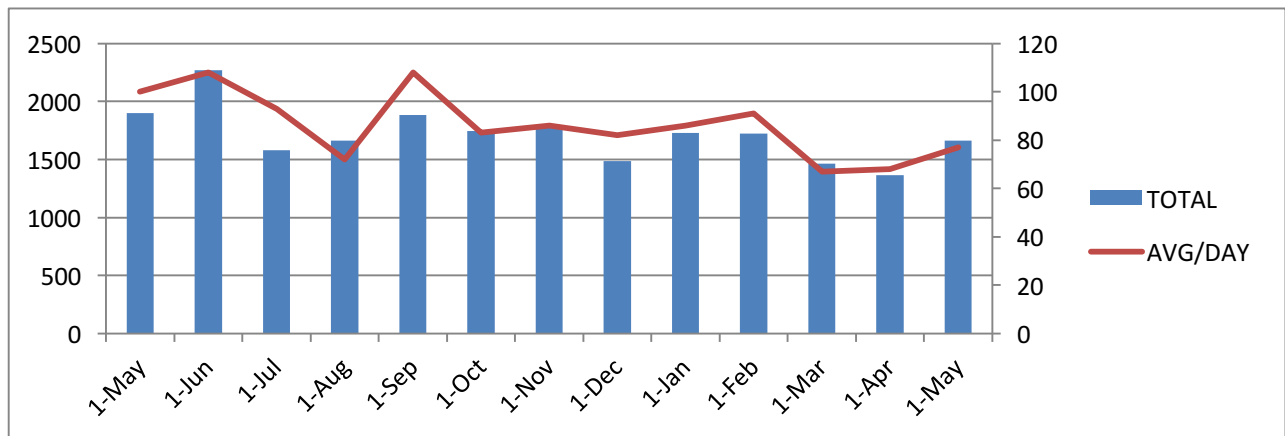
Gary reports that there are only a few fluorescent light bulbs left for replacements and has suggested this is the ideal opportunity to look into grants for more efficient lighting systems.

The lock to the outside front door got damaged and was quickly fixed by Rhoades Locksmith out of Lockport.

Ila Schnackel has landscaped the front of the library for the season.

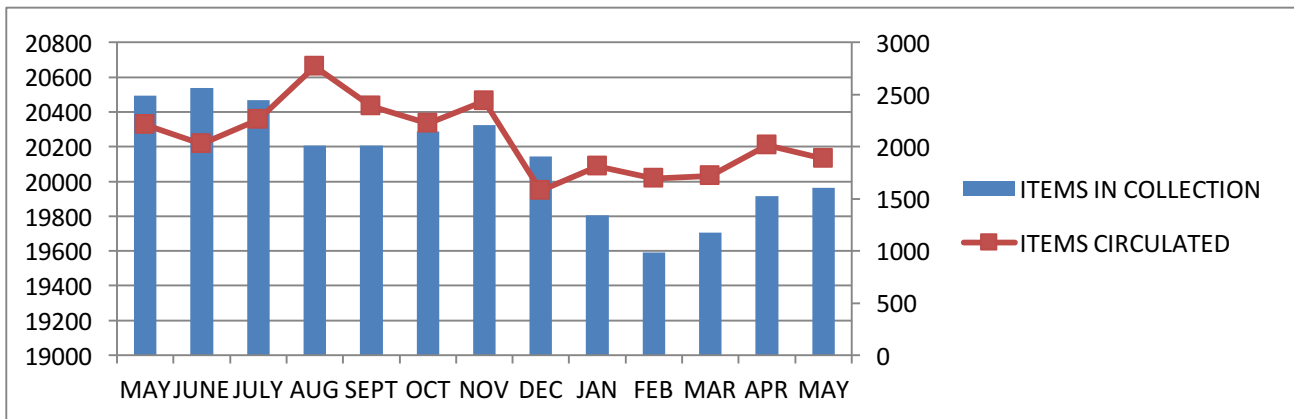
*Patron Count -- May 2016-May 2017*

Month	Total	Avg/Day	Month	Total	Avg/Day
May 16	1898	100	Jan 17	1726	86
Jun 16	2269	108	Feb 17	1721	91
Jul 16	1577	93	Mar 17	1466	67
Aug 16	1661	72	Apr 17	1366	68
Sep 16	1885	108	May 17	1664	77
Oct 16	1743	83			
Nov 16	1784	86			
Dec 16	1484	82			



**Circulation, Cataloging, & Collection Development**

	<i>PHYS. MAT</i>	<i>INTERNET</i>	<i>OVERDRIVE</i>	<i>HOOPLA</i>	<i>ZINIO</i>	<i>ANCESTRY</i>
MAY 16	2065	187	35	38	1	162
JUNE 16	2026	158	21	47	6	22
JULY 16	2256	115	27	32	0	58
AUG 16	2766	190	24	47	0	3
SEPT 16	2385	208	17	34	1	198
OCT 16	2224	230	46	44	1	32
NOV 16	2439	218	17	38	2	32
DEC 16	1575	141	15	60	6	0
JAN 17	1811	232	26	69	4	0
FEB 17	1696	193	9	37	5	499
MAR 17	1719	132	30	77	6	72
APR 17	2015	166	27	72	7	378
MAY 17	1884	190	27	61	33	53



	<i>ITEMS IN COLLECTION</i>	<i>ITEMS CIRCULATED</i>	<i>ITEMS REMOVED</i>
MAY 16	20494	2209	505
JUNE 16	20536	2026	196
JULY 16	20469	2256	79
AUG 16	20205	2766	64
SEPT 16	20205	2385	101
OCT 16	20287	2224	127
NOV 16	20323	2439	88
DEC 16	20142	1575	219
JAN 17	19805	1811	408
FEB 17	19591	1696	17

<i>cont'd</i>	<i>ITEMS IN COLLECTION</i>	<i>ITEMS CIRCULATED</i>	<i>ITEMS REMOVED</i>
MAR 17	19704	1719	83
APR 17	19917	2015	18
MAY 17	19964	1884	1

**Continuing Education & Professional Connections**

<i>Date</i>	<i>Workshop</i>	<i>Location</i>	<i>Attendees</i>	<i>Description</i>
April 20th	Spring Director's Meeting: Library Sustainability for Directors and Trustees	Nioga Library System	Gretchen Schweigert	Discussion on making our libraries more sustainable, focusing on the "Triple Bottom Line" definition—economic feasibility, environmental stewardship, and social justice
April 27 <sup>th</sup>	Developing an Adventure Day Pass	Nioga Library System	Gretchen Schweigert	Workshop on developing a system for patrons to check out passes to local cultural institutions
May 3 <sup>rd</sup>	Gadget Training Workshop (& tours of Corfu and Oakfield libraries)	Richmond Memorial Library (BTV)	Gretchen Schweigert	Demonstration on gadgets and toys to inspire STEM interest and education
May 11 <sup>th</sup>	Adult Reference/Services Meeting	North Tonawanda Public Library	Gretchen Schweigert	Bi-annual meeting of Adult services librarians; this session included graphic novel collection development and summer reading program ideas

<i>(cont'd) Date</i>	<i>Workshop</i>	<i>Location</i>	<i>Attendees</i>	<i>Description</i>
May 31 <sup>st</sup>	Erate Coffee Klatch	Nioga Library System	Gretchen Schweigert	Discussion on Erates for internet and related tech reimbursements

Note: I have volunteered RHCL to host the next Adult Reference/Services meeting on Nov. 2, 2017.

### Grants

Sonora applied for and received the Early Literacy Grant through Nioga, which gave us \$330 to purchase materials which promote learning in young children. I have purchased several items which are currently in the children's section. Many children have already been playing with these items.

### Finances

#### *Accounting*

Jenn Thom from Roush will be leaving to begin her own accounting firm at the end of the month. We should decide if we wish to stay with Roush or move our business to Jenn's firm.

#### *Audit*

Freed Maxick has sent their completed audit report for us to review.

### Programming

#### *Adults*

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
Apr 24th ( <i>Ordinary Grace</i> by William Kent)	Book Club	11 adults
May 22nd ( <i>I Feel Bad About My Neck</i> by Norah Ephron)		11 adults
Total		22 adults

#### *Children & Families*

<i>Date</i>	<i>Program</i>	<i>Attendees</i>
Apr 11, 18, 25 May 9, 16, 23, 30	Game Club	61 children 1 adults
Apr 5, 12, 19, 26 May 3, 10, 24, 31	Lego Club	64 children 12 adults
May 4	Star Wars movie (May the 4 <sup>th</sup> Be With You)	3 children 1 adults
Total		128 children 14 adults

### *Passive Programming*

On May 6<sup>th</sup> I had a display of handmade comic books for patrons to take in honor of Free Comic Book Day. All 24 were gone by the end of the day.

### *Story Hour survey update*

We have had 18 responses to our survey (available both online via SurveyMonkey and on paper at the library) and tentatively we will be starting story hour up coinciding with the beginning of the summer reading program on July 10<sup>th</sup>. The largest response we've found has been for Mondays and mornings, but I will go through the individual responses to see if there is a more specific time that is preferable for our patrons.

### *Summer Reading Program – Build a Better World*

Beginning July 10<sup>th</sup> we will be starting our summer reading program. A new club will be added to the weekly roster, the Build a Better World Club, on Thursdays at 4pm to stay in line with the others. This will focus on projects and crafts that incorporate the theme such as recycling and building a wind turbine. This will be a pilot for a STEAM club I wish to start.

We will be conducting two reading challenges, one for children and one for adults. The adult reading challenge will be a Rainbow Book Reading Challenge where patrons 13 and older will read books based on their cover colors. Each participant will receive a bookmark featuring 9 colors and when a book of a corresponding color is completed, that color will get a hole punch. A minimum of 6 is required for the grand prize. Prizes are TBD.

Children 12 and under will be playing “Book Bingo” where every Bingo earns them a basket raffle ticket. I have contacted the Friends about supplying the baskets.

I have now confirmed a weekly story time with both Hartland and Royalton rec programs.

## **Publicity and Displays**

We are up to 407 likes on Facebook.

The showcase currently has a display of LGBTQ+ materials for Pride Month.

The shelf display features various materials in honor of National Camping Month and National Outdoors Month.

The book tree is decorated in a patriotic red, white, and blue theme.

### **Staff**

Ellen Gagne, Library Clerk & IT Specialist  
Teresa Facklam, Library Clerk  
Donna Snyder, Custodian  
Gary Snyder, Maintenance and Groundskeeper

Starting on July 10<sup>th</sup>, we will be having a student worker supplied through the Niagara County's Summer Youth Employment Program. This program places under-privileged teens with summer jobs and pays their wages. This is a six-week program and will coincide with our summer reading program. Our worker will have the job title of "library page" and will be assigned jobs as needed, as well as help with daily tasks.

I also will soon be conducting a job search for a new clerk.

### **Volunteers & Donations**

Thank you to Ila Schnackel for her landscaping help and to Regina Brown for her project on relabeling the book spines.

Bettina Townsend has donated \$500 with no specific use. I request we use this money to purchase a tablet and possibly a mobile hotspot if there is enough left over. The tablet would then have the MobileCirc program installed so that I may use it to access our collection from anywhere, not just our computers. The mobile hotspot will also allow for access offsite, as well, such as school events. It also would allow for accepting cards for transactions, if necessary. Having a tablet in-house will help us give demonstrations to patrons with their own tablet questions, especially for apps such as Overdrive, Hoopla, or Zinio.

However, I understand that there are some maintenance issues which may take precedence.

We also have received a computer from Barry Glenn. We have yet to determine if it works or how we will use it if it does.

#### *Friends Update*

See handout

*Respectfully submitted,*

Gretchen Schweigert  
Library Director