

Royalton Hartland Library Meeting Minutes
September 11, 2017

1. Attendees

Margaret Allen
Regina Brown
Gretchen Lang
Gail Kester

Keith Bond
Linda Pickreign
Debbie Brown
Carole George, absent

Ellen Gagne, Library Aide
Gretchen Schweigert,
Librarian

2. Call to order 7:03.

3. Public Comment Session

4. Other Financial matters

- a. Presentation by Mr Erik O'Neill, CFP on our investment account
 - i. Very stable, very low risk, low rate of return
 - ii. Value as of September 8, 2017 is 4.8% higher than last year.
 - iii. Our bylaws state that we may withdraw 5% per year if needed. We have not done so in a while. Motion to withdraw 5% to use this year by Keith Bond. Second by Regina Brown. All approved.

5. Minutes

- a. Minutes from the special meeting on July 26, 2017 were read. Motion to approve Linda Pickreign. Second by Regina Brown

6. Treasure's Report

- a. Gail gave a presentation of new format for treasurer's report
- b. Money still at Key Bank
- c. Credit Card at Castile refused. Working on the problem.
- d. Corrected treasurer's report to be emailed soon.

7. Director's Report

- a. Full report is on file at the library.
- b. Chairlift was repaired at a rate of \$140 per hour, minimum of 2 hours. Repair total is \$562.00. But, it works.
- c. Gutter repair estimate by Wilco is \$300. Motion by Keith to approve. Second by Regina.
- d. Undertaking further evaluation of the gutter situation over the front vestibule.
- e. New library cards coming soon.
- f. Paid Family Leave Discussion
 - i. more information to follow
 - ii. looking into an insurance rider for it.
- g. Updates to the Library Board Policy Book discussed and approved
 - i. long range plan of service approved
 - ii. updated and disseminated on the website

8. Final Public Comment

Next meeting Nov. 20, 2017 at 7pm. Motion to adjourn – Keith, second Regina Brown. Meeting adjourned at 8:30pm.