

Royalton Hartland Community Library Board of Trustees Meeting

The regular meeting of the Royalton Hartland Library Board of Trustees was held on Monday, June 12th, 2017.

Members present were: Ken Belfield, Debbie Brown, Carole George, Regina Brown, Margaret Allen, and Library Director Gretchen Schweigert

The meeting was called to order at 7:00 followed by the Pledge to the flag.

No members of the public were present.

Secretary's Report: The minutes of the April meeting were read and approved by a motion from Regina and a second from Carole.

Director's Report: Gretchen reported the results of the survey concerning Story Hour. She received eighteen responses and as a result will be starting Story Hour July 10th. This will coincide with the beginning of the summer reading program. The theme this year is Build a Better World. There will be a new club forming called The Build a Better World Club which will be a pilot for a STEAM club. Gretchen also explained the reading challenges for the summer reading program. The Director will also be having Story Time with the Royalton and Hartland summer Recreation programs. The Library received an Early Literacy Grant of \$330 to purchase materials to promote learning in young children. A \$500.00 donation was made to the library to be used as we want. Gretchen asked if we could purchase a tablet and possible a hotspot. This would have the MobileCirc installed so our collection could be accessed offsite. A motion was made by Debbie and seconded by Regina to purchase the tablet. The motion passed. Gretchen's comprehensive report is on file at the Library.

Budget: Discussion of the budget with updates coming before the Annual Meeting.

Audit: There was a lengthy discussion of the results of the audit. Issues of concern were discussed. Some of the issues have already been addressed and others are being dealt with.

Library Policy Update: I reported on the updating of our Long Range Plan of Service. This plan is to be updated every five years. Regina and I reviewed and updated the plan; copies will be available to all trustees at the Annual meeting. Regina, Gretchen Schweigert, Amy Monti and I have reviewed and revised the Library Policy Handbook. Most of the revisions dealt with computer and internet usage. Revisions were reviewed with the Board and approved by a motion from Carole and a second from Debbie. New Policy Handbooks will be printed for all Trustees.

Friends: Over \$300.00 was made during the Book sale held on May 6th. The Friends are deciding when to hold the next book sale. Michele Smith-Link will co-chair the Friends with Rebecca and Julie Rizzo will replace Sue Ann Palmer as treasurer. The next meeting will be July 19th, during which Keith Bond will be doing a presentation of the Imagination Library program.

Building and Grounds: Gary Snyder, our maintenance and Groundskeeper, purchased a new Shopvac as the old one quit during the heavy rains. We discussed the need for gutters on the back addition of the library to direct water away from the building. Gary has repainted the ramp, and will be painting the sculpture and the front door.

The Annual Meeting of the Board of Trustees will be held on Monday, July 10th. We will have a short celebration before the meeting, at 6:30, to honor Melane and Ken, who are retiring from the Board.

The meeting was adjourned at 9:40.

Respectfully submitted,

Margaret Allen

Secretary