

November 21, 2016

The regular meeting of the Royalton Hartland Community Library Board of trustees was held on Monday, November 21, 2016.

Members present: Ken Belfield, Gretchen Lang, Debbie Brown, Regina Brown, Carole George, Margaret Allen and Library Director, Sonora Miller

The meeting was called to order at 7:00 followed by the pledge of Allegiance.

No public was present.

Secretary's Report: The minutes of the September 2016 meeting was read and approved by a motion from Carole, and a second from Debbie.

Discussion of our roles as trustees: In an effort to further our understanding as trustees, Sonora presented information on the hierarchy of the NYS library system. We also received updated information from the NYS Trustees handbook.

Director's Report: Sonora reported on circulation, Continuing Education for the staff, programming, publicity and volunteer efforts. We will need to hire a new cleaner and groundskeeper in the very near future. She also reported that we have received \$5000.00 Bullet Aid from Senator Ort, \$270 from NYLA, \$200.00 from FMC (good neighbor grant) and a \$300.00 donation from The American Legion to purchase documentary war films. Sonora's full report is on file in the library.

Treasurer's Report: Sonora reported that the auditors from Maxick will be at the library on Monday, November 28th and will return in December. We will then have a follow up meeting with them. In the future, Sonora will e-mail the budget information to the trustees in advance of the meeting.

Grounds and building: The village will be trimming the trees in from of the library soon, possible this week. They will also remove the benches for the winter.

Friends: The Friends had a meeting on November 14th. It was decided that they would have a holiday party in January instead of December this year as everyone is so busy at this time. There will be Nearly New book sales on December 8th and 10th this year. Future book sales will be on Garage Sale Day, Music in the Park, and at the Car Cruise.

A motion was made by Regina and seconded by Gretchen Lang that the Library Director's position be exempt at the threshold determined by the FLSA. The vote was unanimous and came after lengthy discussion. The motion was carried.

The meeting was adjourned at 8:50. Motion from Carole, second from Gretchen Lang.

Respectfully submitted,

Margaret Allen