

May 16, 2016

Royalton Hartland Community Library Board of Trustees Special Meeting

The special meeting of the Royalton Hartland Community Library Board of Trustees was held on Monday, May 16.

Members present were: Gretchen Lang, Amy Monti, Gretchen Schweigert, Debbie Brown, Carole George, Melane Shuttleworth, Ken Belfield, Margaret Allen and Library Director, Sonora Miller.

The meeting was called to order by President Belfield followed by the Pledge to the Flag. As there were no members of the public present, a comment session was not offered.

We began by offering congratulations to Gretchen Schweigert on the recent completion of her Masters of Library Sciences program.

It was decided that we will present a plaque honoring JoAnne Swick for her service to the library and her years of membership on the board. The plaque will be presented before our next quarterly meeting.

The treasurer's report will be in a new, easier to read format from now on. Amy, Sonora and Debbie met with our accountant and revised the layout. The first draft of the 2016-2017 budget was reviewed. It will be discussed at the next meeting.

Sonora will investigate pricing for and audit and review and will report at the next Quarterly Meeting.

Library policies need revision and updating. Gretchen Schweigert and Margaret Allen will review the computer/internet policies as well as expectations for behavior in the library.

A motion to go into executive session was made by Carole George and seconded by Gretchen Lang.

The meeting was adjourned at 9:40 following a motion from Debbie and a second by Carole.

Respectfully submitted,

Margaret Allen