

July 13, 2015

Royalton Hartland Community Library Annual Meeting

The Annual Meeting of the Royalton Hartland Community Library was held on Monday, July 13, 2015. Members attending were: Carole George, Gretchen Lang, Amy Monti, JoAnne Swick, Sonora Miller, Debbie Brown, Melane Shuttleworth, Ken Belfield, and Margaret Allen.

Ken led us in The Pledge of Allegiance, after which the Board Secretary cast one vote for Amy Monti and Gretchen Schweigert who were unopposed for three year terms on the Board. Carolyn Wagner, Notary Public administered the oath of office to Amy and Gretchen.

A public comment session was offered.

Secretary's report: The minutes of the June 2015 meeting were read and approved, motion by Amy and second by Carole. The 2014 Annual Meeting minutes were read and approved, motion by JoAnne and second by Melane.

Director's Report: Sonora presented the Annual Report. She also attached an equipment inventory prepared by Ellen Gagne. This will be used for the purpose of maintenance and replacement of equipment. A motion to accept the report was made by Gretchen Lang and seconded by Debbie.

Treasurer's Report: JoAnne stated that the report from Holly has been received. We also received an insurance dividend.

The Annual budget was presented by the budget committee consisting of Amy, Melane and Sonora. A motion was made by Gretchen Lang and seconded by Debbie to accept the budget. It was approved.

Friends of the Library: Amy reported that the Nature Journaling program was poorly attended. There will be an Ancestry.com presentation in August explaining Ancestry.com and in the future, a hands on program. The Book Sale will run from Labor Day through the Car Show.

About fifteen people attended the Friends Luncheon. A reporter and photographer from the Lockport Union Sun and Journal were present. There will be an article in the paper on July 20th. There will be sign up lists for various volunteer "jobs" at the library.

Board reorganization: A motion was made by Carole and seconded by Debbie that the present slate of officers be re-elected. Motion carried. Officers are:

President-Ken Belfield

Vice-President-Melane Shuttleworth

Secretary-Margaret Allen

Treasurer-JoAnne Swick

Policy updates and review: After lengthy discussion, some changes were made in the policy for use of the community room. The changes were approved after a motion by Gretchen Schweigert and a second from Amy. These changes will be put into effect and reviewed in the future. One request for use of the room was rejected as it did not comply with the policy and another request was approved.

A possible committee was named to plan a memorial for Rose using the donations made in her name. The committee consists of Amy, Melane and Sue Ann.

A motion was made by Carole and seconded by Gretchen to allow the Library Director authority to purchase bar code printers, a receipt printer and surge protectors.

There was discussion as to transferring funds from the previous year's excess funds and setting aside money in anticipation of an audit.

There was discussion of the meeting with the Pay Chex representative. We will ask Carolyn Wagner to advise us on this issue.

Mary Collins will be leaving soon so we have need of a library clerk. Sonora will interview and select a clerk.

A second public comment session was offered followed by a board round table. Motion to adjourn was made by Debbie and seconded by Carole.

Respectfully submitted,

Margaret Allen