

June 8, 2015

### Royalton Hartland Community Library Quarterly Meeting

The quarterly meeting of the Royalton Hartland Community Library Board of Trustees was held Monday, June 8, 2015.

Members present were: Melane Shuttleworth, Amy Monti, JoAnne Swick, Carole George, Ken Belfield, Debbie Brown, Sonora Miller and Margaret Allen. Gretchen Lang was excused.

The meeting was called to order at 7:00 followed by the Pledge of Allegiance.

A public comment session was offered.

Secretary's Report: The minutes of the March 2015 meeting were read and approved by a motion from Carole and a second from Amy.

A motion was made by Debbie and seconded by Carole to reinstate Melane as a trustee as she is no longer serving as interim library director. The motion was carried. Many thanks to Melane for her time and efforts in keeping things running smoothly and helping Sonora settle in. Her efforts are much appreciated.

Director's Report: Sonora thanked everyone for the Open House given in her honor. Her comprehensive report is on file at the library. Sonora has spent the first six weeks here using the existing system and has now set priorities for the next few months. Among these will be collection development, and collection maintenance of non-fiction materials. A motion was made by Debbie and seconded by Melane to support and approve the process based on criteria in the existing policy. This policy will be updated in the future. Updates in technology were also discussed.

Treasurer's report: JoAnne reported that a new computer was purchased for the library's office. Otherwise the budget is on track.

Friends of the Library: Amy reported that about 25 people attended Linda Hedley's Herb Talk. On July 8<sup>th</sup>, Judy Light will present a program on Nature Journaling. The Book Sale/Basket Raffle will be done Labor Day weekend and the weekend of the car show.

2015-2016 Proposed Budget: The proposed budget for next year was reviewed and will be voted on at the Annual meeting to be held July 13<sup>th</sup>. Ken also discussed some options for funding in the future.

There was discussion to allow Fidelis Care to use the Community Room for their presentations. A motion was made by Debbie and seconded by Melane to do this on a trial basis for three months.

So far there are two candidates for board trustee. An article will be posted in the Lockport Union Sun and Journal and on the library website after the June 13<sup>th</sup> deadline for applicants. The vote will be during the Annual Meeting on July 13<sup>th</sup>.

A second public comment session was offered followed by a board roundtable discussion.

A motion to adjourn was made by Debbie and seconded by Melane. The meeting was adjourned at 8:50.

Respectfully submitted,

Margaret Allen