

July 8, 2013

## Royalton Hartland Community Library Annual Meeting

The annual meeting of the Royalton Hartland Community Library was called to order at 7:05 by President Ken Belfield. Attending were: Ken Belfield, Steve Freeman, Rose Bernard, Carolyn Hill, Melane Shuttleworth, Amy Monti, Larry Lutz, Herb Koenig, Debbie Brown, Joanne Swick, Carole George, Gretchen Lang, and Margaret Allen.

After the call to order and introduction of board members, Ken led the Pledge of Allegiance.

Secretary's Report: The minutes of the annual meeting of June 4<sup>th</sup>, 2012 were read. A motion to accept the minutes was made by Carolyn Hill, seconded by Amy Monti, and carried.

Director's Report: Rose Bernard read the Director's Report. It is on file at the library.

Annual Treasurer's Report: Joanne Swick reported that the profit/loss statement has been received from Holly Rousch and it is tracking with our proposed budget. To allow operating efficiency, the treasurer needs to be able to transfer funds from one line to another from time to time. A motion to allow this action was made by Debbie Brown and seconded by Amy Monti.

Buildings and Grounds: Larry Lutz reported that he received an estimated from Mark Schwartz, of \$1225 to replace four windows in the upstairs meeting room. A motion to approve was made by Herb Koenig and seconded by Steve Freeman. It was carried.

Annual Budget: The 2013-2014 budget was presented by the budget committee. A motion to accept was made by Larry Lutz and seconded by Debbie Brown. It was carried.

Endowment Fund: Steve Freeman reported that our endowment fund did well until May, then dropped but has come back up now. We will keep thing status quo for now.

Election of trustees: The secretary cast one vote each for Joanne Swick, Margaret Allen, and Debbie Brown as incumbent trustees. One vote each was cast for Carole George and Gretchen Lang as new members of the board. All were unopposed for three year terms. Carolyn Wagner, notary, administered the oath of office to the newly elected trustees.

Board Reorganization: The following officers were elected for the 2013-2014 year:  
President-Ken Belfield Motion-Herb Koenig, second Debbie Brown carried  
Vice President-Melane Shuttleworth-Motion Carolyn Hill, second Larry Lutz carried  
Treasurer-Joanne Swick-Motion Amy Monti, second Melane Shuttleworth carried  
Secretary-Margaret Allen-Motion Debbie Brown, second Melane Shuttleworth carried

Ken presented plaques to both Herb Koenig and Carolyn Hill for their many years of dedication and service to the library. Ken also presented a plaque to Carolyn Wagner in honor of her years of service and her tireless efforts to lead the library to its present status. Cake was service in honor of Herb's birthday.

A final motion to adjourn was made by Herb Koenig, and seconded by Larry Lutz.

Respectfully submitted,  
Margaret Allen