

September 17, 2012

## ROYALTON HARTLAND COMMUNITY LIBRARY QUARTERLY MEETING

The quarterly meeting of the Royalton Hartland Community Library was held at the library on September 17, 2012. Attending the meeting were Larry Lutz, Melane Shuttleworth, Amy Monti, Steve Freeman, JoAnn Swick, Ken Belfield, Herb Koenig, Debbie Brown, Rose Bernard and Margaret Allen.

President Ken Belfield called the meeting to order at 7:05 P.M. with the roll call and the Pledge of Allegiance to the flag. There were two attendees of the public present.

The minutes of the June 2012 meeting were approved as amended. The March 26<sup>th</sup> minutes were emended with a motion by Steve Freeman and seconded by Larry Lutz to approve the 2011 NYS annual report for public and Association libraries. Carried.

A public relations presentation was made by Patt Fagan. Ideas were discussed and will be taken to the Friends of the Library for consideration.

The oath of office for Debbie Brown was administered by Carolyn Wagner effective 9/17/2012 until the annual trustee election is held next year.

Rose presented the Quarterly Director's Report which is on file.

Treasurer's Report: JoAnn Swick requested that the school make tax payments to the library in October and November.

Technology update: Rose reported that the color copier is not working. Steve will investigate repair costs. Rose discussed "Freegal," a downloadable music program. NIOGA will cover the cost for the first year. Data will be collected to see if we want to continue offering this service. Also, a flat screen TV has been installed in the upstairs room.

Building and Grounds: Larry reported that our new sign has been mounted over the door. The doors and pillars have been painted. The power company will be trimming the trees.

Friends of the Library: Melane and Amy presented a report from Mary Collins stating that the Friends:

- Have maintained the flower barrels

- Sponsored the teen drama club

- Sponsored the book sale and raffle on Labor Day

- Made a courtesy call to the new Albion Library

Will be holding a membership tea in October

Are planning a Trash or Treasure event for November 14<sup>th</sup>

A motion to adjourn the meeting was made by Herb Koenig and seconded by Larry Lutz.  
Carried.

Respectfully submitted,

Margaret Allen

Secretary